

CALL TO ORDER/ROLL CALL

The open meeting was called to order by Trustee Elizabeth Potter at 4:01 p.m. through a conference line, with audio-recording initiated by Mr. Garrity at that time.

Present on phone: Garrick Abezetian, Michael Garrity, Tracy Jennings, Joe Klinger, Stephen Kubiczky, John Lambrecht, John McGarry, Elizabeth Potter, Jim Reynolds

Present in Boardroom: Sean Sullivan

Absent: Colleen Rockafellow

Also present: Pamela Harmon, Tina Lilly, Susan Page, Sam Tolia

APPROVAL OF MINUTES

Mr. Sullivan made a motion, Mr. Abezetian seconded, to approve the minutes of the January 12, 2022 Finance meeting. Mr. Kubiczky and Mr. McGarry abstained from voting as they did not attend the last meeting. A voice vote was taken and the motion carried.

CITIZEN PARTICIPATION/PRESENTATION

Human Resources (Joe Klinger):

Mr. Klinger reported the following:

Added to payroll: \$334,941

Removed from payroll: \$283,214

NET addition to payroll: \$51,727

Without objection, Mrs. Potter turned the meeting and new business over to Mr. Sullivan.

NEW BUSINESS

Business Services

1. Budget Transfers

The committee recommended that the Board of Trustees approve the proposed budget transfers to accommodate institutional priorities.

2. Certificate of Final Completion and Authorization of Final Payment for Card Access Entry – Buildings R & T

The committee recommended that the Board of Trustees approve the Certificate of Final Completion and Final Payment Application of \$20,018.64 for Card Access Entry – Buildings R & T project. The project was covered by 2017 Life Safety fund and the total project cost was \$194,479.14.

3. Release of College Property – Ceramics Lab Equipment / Furniture / Material

The committee recommended that the Board of Trustees approve the release of all the Equipment, Furniture and Materials (28 items + consumable products). The Equipment, Furniture and Materials were part of the Ceramics Program which is no longer offered at the college. These items will be auctioned through the Obenauf Online Auction.

4. Release of College Property – Nuclear Medicine Equipment

The committee recommended that the Board of Trustees approve the release of all Equipment, Furniture and Materials (84 items). The Equipment was part of the Nuclear Medicine program which is no longer offered at the college. These items will be auctioned through the Obenauf Online Auction

Academic & Student Affairs

5. Agreement with Cantata Adult Life Services

The committee recommended that the Board of Trustees approve the Cooperative Agreement with Cantata Adult Life Services (d/b/a British Home for Retired Men and Women) to enable students in Triton College's Associate Degree Nursing and Nursing Assistant programs to participate in clinical education experiences at its facility. The term of this Agreement shall commence February 16, 2022, and shall have an initial term ending May 31, 2023 and shall renew annually thereafter, effective June 1 of each year. Either party may terminate this Agreement at any time without cause by giving thirty (30) days written notice to the other party. In the event that this Agreement is not renewed, students who are participating in the clinical learning experiences at the time of expiration or termination shall be allowed to complete such assignment under the terms and conditions herein set forth. There is no cost to the college for this Agreement.

6. Agreement with Shriners Hospital for Children

The committee recommended that the Board of Trustees approve the Student Training Program Agreement with Shriners Hospital for Children to enable students in Triton College's Surgical Technology and Sterile Processing Technician programs to participate in clinical education experiences at its facility. The term of this Agreement shall commence upon signed by both parties and shall have an initial term of one (1) year and shall automatically renew for subsequent Renewal Terms of one (1) year each. Either party may terminate this Agreement at any time without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed, students who are participating in the clinical learning

experiences at the time of expiration or termination shall be allowed to complete such assignment under the terms and conditions herein set forth. There is no cost to the college for this Agreement.

7. Agreement with NorthShore University HealthSystem

The committee recommended that the Board of Trustees approve the Master Affiliation Agreement with NorthShore University HealthSystem to enable students in Triton College's Diagnostic Medical Sonography, Radiologic Technology, Surgical Technology, Sterile Processing Technician and Vascular Technology programs to participate in clinical education experiences at its facilities and subsidiaries. This Agreement shall be for academic year 2021-2022, and will remain in effect for each subsequent year. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed, students who are participating in the clinical learning experiences at the time of expiration or termination shall be allowed to complete such assignment under the terms and conditions herein set forth. There is no cost to the college for this Agreement

8. Agreement with Explorance for Blue Course Evaluation Platform

The committee recommended that the Board of Trustees approve the Agreement with Explorance, for the implementation of Blue, an all-in-one evaluation platform. The total cost of this 40 month term effective February 28, 2022 through June 30, 2025, will be completely funded by the Governors Emergency Education Relief Fund (GEER grant). The total expense must be prepaid under the terms of the grant with the total 40 month expenditure not to exceed \$73,149.

APPROVAL OF ACTION EXHIBITS

Mr. Sullivan made a motion, Mr. Garrity seconded, to forward Action Exhibits 1 through 8 to the Board of Trustees with a recommendation for approval. A voice vote was taken and the motion carried unanimously.

PURCHASING SCHEDULES

No Purchasing Schedules

CLOSED SESSION

The committee determined that there was no reason to move to Closed Session.

INFORMATION ITEMS

Monthly Financial Report (Jim Reynolds)

- As of 1/31/22, Triton College is 58% through FY22.
- \$13,997,136 in tax revenue has been collected to date.
- 50% of the base operating grant has been received to date.
- Our tuition is down due to low enrollment.

ADJOURNMENT

Mr. Sullivan made a motion, Mr. Abezetian seconded, to adjourn the meeting at 4:14 p.m, with recordation ceased at that time. A voice vote was taken and the motion carried unanimously.

Respectfully submitted,

Margaret Kluza

Margaret Kluza

Recording Secretary

Minutes approved by the Finance/Maintenance & Operations Committee: March 2, 2022