

Student Access to Triton's Portal & Blackboard

Step # 1

You will need to get a **Triton Student ID** card from the **Welcome Center in Building B**. ID's are typically available for printing for first time students approximately 2 weeks before the start of the term. If you register within this timeframe plan on stopping into the Welcome Center two days after you have been registered at the earliest since it takes 48 hours for the system to update your record in order for you to do this.

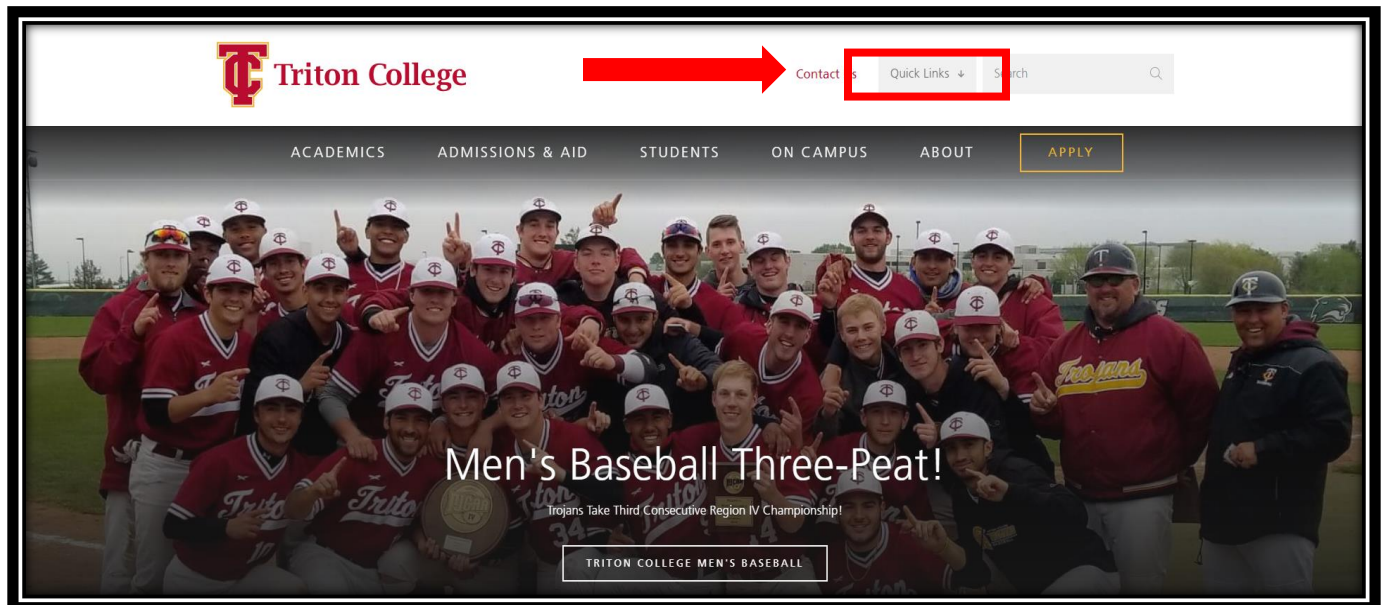
Step # 2

During registration, you should have been handed a printed out copy of your **class schedule** for the semester. This contains important information regarding the dates/times/location of your courses as well as your Triton student email address, your Colleague ID number, and whether or not you have your Social Security Number attached to your account.

***You will need to have this information available in order to login into the Portal and Blackboard Systems.**

Step # 3

Go to www.triton.edu and click on Quick Links in the top right hand corner. Next, in the drop down menu select **My Triton Portal**.



Step # 4

After clicking on the **My Triton Portal** link on the home page, you will be brought to the log in screen for the Portal. Your **username** will be your **triton student email address** which you will be able to find on the **class schedule** given to you at registration. Your **Password** will be formatted as follows:

First letter of your first name + first three letters of your last name + birth date in a six digit month, day, year format

For example: John Smith's birthday is on July 1, 1990, so his password would appear as jsmi070190

Username: _____ Password: _____

The screenshot shows the Triton College website header with the logo and navigation menu. Below the header is a banner image of a campus scene. Underneath the banner, there is a section titled "How to access your Triton portal" with a sub-header "HOME → MYTRITON PORTAL". The main heading reads "How to access your Triton portal". Below this, a paragraph states: "Staff and Students will use the MyTriton Portal for registration, grades, class rosters, degree audit and more." A red box highlights a "Click to Log In" button, with a red arrow pointing to a "LOGIN TO THE MYTRITON PORTAL" button. A red box also highlights the "LOGIN TO THE MYTRITON PORTAL" button. A red box highlights the "LOGIN TO THE MYTRITON PORTAL" button. A red box highlights the "LOGIN TO THE MYTRITON PORTAL" button.

*If you are experiencing login issues, you may need to reset your password. Scroll down further on the page and click on Look up Account/Reset Password to manual reset your password or find your login information. You may also contact our Help Desk at 708-456-0300 ext. 3527 for additional assistance with your Portal account and Blackboard.

Click to reset password



LOOK UP ACCOUNT / RESET PASSWORD

For username verification or to reset your password, click the "Look Up Account/Reset Password" button above and complete the following steps:

1. Enter your legal last name
2. Enter your full social security number (no dashes, ex. 123121234) or if you know your colleague ID, you may enter that number in the Colleague ID field
3. Click submit

Username/Password Format (and other First-Time User Information)

Upon clicking submit, your username will display. If you just want to confirm your username without resetting your password, you can stop there. If you would like to continue, to reset your password you must select an e-mail address from the drop down menu and then click submit. The password will be reset to the default setup.

Usernames will be formatted as follows:

First name + Last name@triton.edu

For example: John Smith would be johnsmith@triton.edu

Step # 5

Once you've successfully logged into your student portal account you will be taken to your Portal home screen.

Home Academic Resources Student Financials Student Services Campus Resources Faculty Resources Employee Resources

MyTriton > Student

STUDENTCORNER

WHAT'S HAPPENING AT TRITON COLLEGE

Seeking Peer Leaders for First Year Experience Program 11/30/2017 9:28 AM

The Division of Enrollment Services is currently seeking students to serve as Peer Leaders in the First Year Experience Program. Students will actively assist in the College's efforts to engage current and incoming students on matters related to financial literacy.

This position is available for the period of one academic year. For more information and an application [CLICK HERE!](#)

Triton College
Like Page 8.9K likes

Registration for Spring 2018
Be sure to register early for the best selection of classes.
Registration for classes already in session will not be allowed.
[Click here to register!](#)

Phi Theta Kappa 9/25/2017 3:45 PM

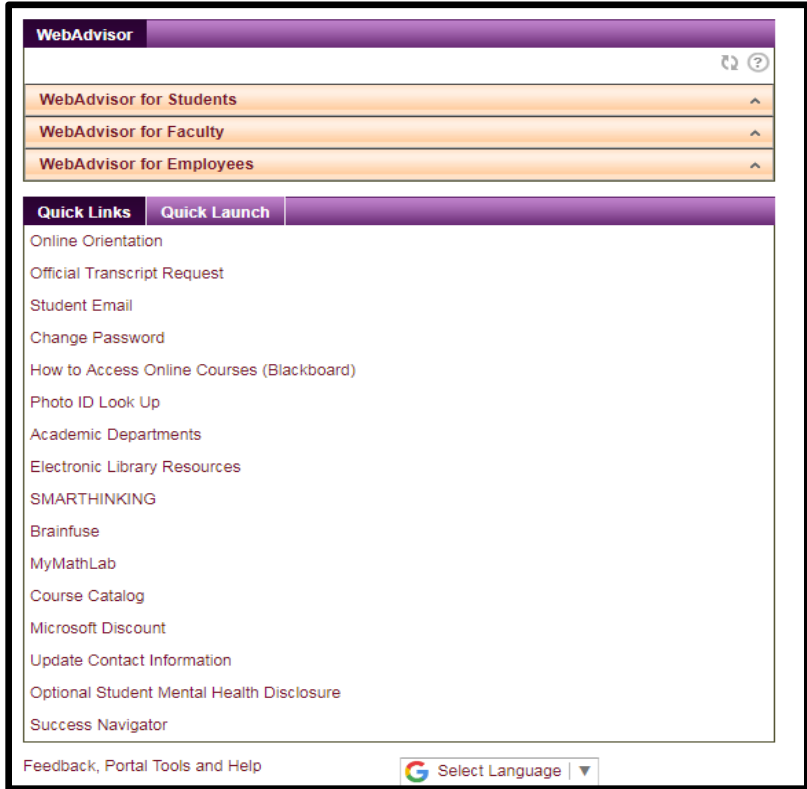
WebAdvisor

- WebAdvisor for Students
- WebAdvisor for Faculty
- WebAdvisor for Employees

Quick Links Quick Launch

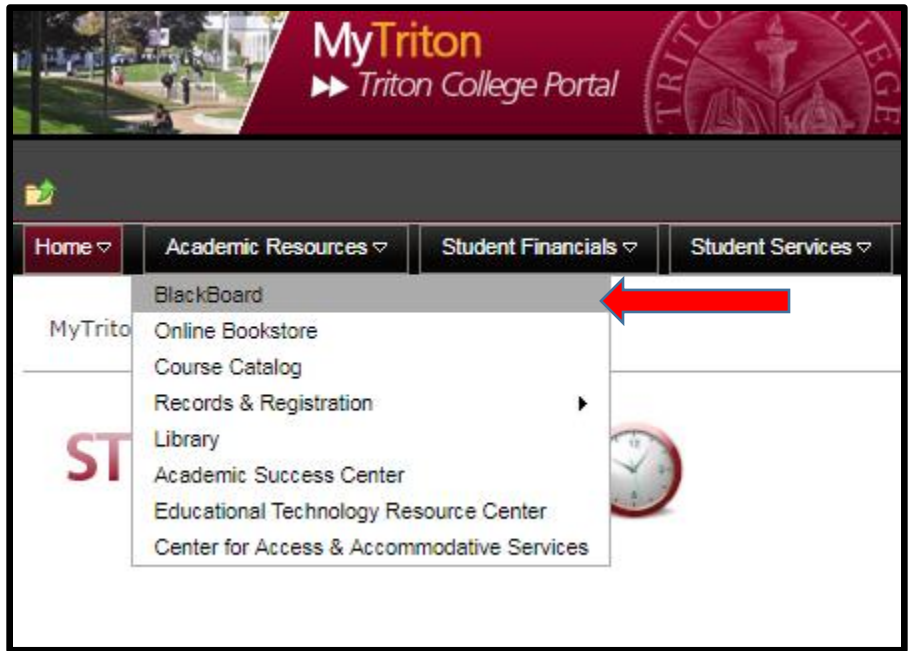
- Online Orientation
- Official Transcript Request
- Student Email
- Change Password
- How to Access Online Courses (Blackboard)
- Photo ID Look Up
- Academic Departments
- Electronic Library Resources
- SMARTTHINKING

*The right side of the home screen provides quick links as well as access to **WebAdvisor for Students** which you can use to look up your account information and grades *



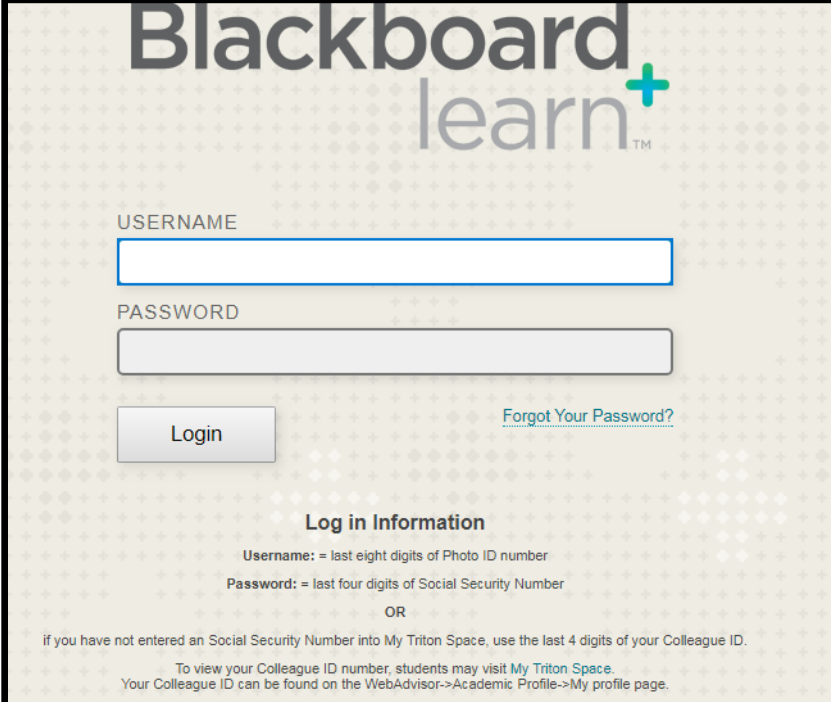
Step # 6

To access Blackboard and information regarding your Dual Credit course, you will need to go to the top left corner of the Portal home page and click on **Blackboard** under the **Academic Resources** tab.



Step # 7

From here you will login with your **Student ID Number** which is located on your **Student ID Card** you received from the **Welcome Center in Building B**. Since we do not require Social Security Numbers to be provided with your application, your **password** should be **the last 4 digits** of your **Colleague ID Number** which you can find on your **class schedule**.



Blackboard
learn⁺

USERNAME

PASSWORD

Login [Forgot Your Password?](#)

Log in Information
Username: = last eight digits of Photo ID number
Password: = last four digits of Social Security Number
OR
if you have not entered an Social Security Number into My Triton Space, use the last 4 digits of your Colleague ID.
To view your Colleague ID number, students may visit [My Triton Space](#).
Your Colleague ID can be found on the WebAdvisor->Academic Profile->My profile page.

Once logged in you will be able to access online copies of your course's syllabus, grading information, access online assignments and discussions, as well as communicate with your instructor and fellow classmates.

FAQ's:

- I have enrolled in a course but the course link is not listed in My Blackboard. When will the link be available?
 - Course links in Blackboard become visible the day the course is scheduled to begin. If your course link is still not visible on or after the day the course has begun, please check the [Online Course Listing](#) to confirm your course will be taught in the Blackboard system. After confirming your course is scheduled in Blackboard and the course start date, please; [submit a question](#) for help if you do not see your course link listed in My Blackboard.
- How long are my Blackboard course(s) available to me?
 - Blackboard course links become visible the day the course is schedule to begin and will remain available until two weeks after the course's scheduled end date.
- I enrolled after the course started. When will I see my course link in Blackboard?
 - After officially registering for a course that has already begun, you will be able to access the Blackboard course link on the next day after 8:30 a.m.