

Military Transfer Credit Procedure

There are two different types of transfer credit available based on Military service. Each Veteran may apply for one or both. Veterans must be currently enrolled in a degree-seeking program and have a complete file, which includes Triton College application, official high school transcripts or official GED, official college transcripts, and official military records, prior to requesting military transfer credit.

Credit for Completion of Basic Training

Veterans may receive two credit hours for *HTH 104* and four credit hours for *PED 100*.

Step 1: Request Military Records (DD-214)

The form used to request military records is available in the Financial Aid Office in the Student Center, room B-160.

Step 2: Complete a General Petition

Complete a General Petition Form requesting an evaluation of your military record for credit. This form is available on the Student Portal under "eforms" or in person at the Welcome Center in the Student Center, Room B-100. Turn in completed forms and DD-214 to the Welcome Center.

Credit for Completion of Military Course Work

Veterans may receive credit dependent on the recommendations of the American Council on Education and the applicability of coursework to student's curriculum.

Step 1: Request Military Transcripts

<http://www.acenet.edu/transcripts>.

Send transcripts to: Triton College, Admission Office, 2000 Fifth Avenue, River Grove, IL 60171.

Step 2: Complete a General Petition

Complete a General Petition Form requesting an evaluation of your military transcripts for credit. This form is available on the Student Portal under "eforms" or in person at the Welcome Center in the Student Center, Room B-100. Turn in completed forms to the Welcome Center.

Please allow four to six weeks for evaluation of transfer credit. A completed Evaluation Sheet will be sent to the student via mail. For information on credit transfer from other colleges and universities, please see the reverse side of this sheet.