CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:34 P.M.

Members Present: Lenier Anderson, Sandra Berryhill, Liz Brindise, Christina Brophy, Sue Campos, Kathi Deresinski, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Ruth Hallgren, Dubravka Jurage, Myrna LaRosa, Larry Manno, Seth McClellan, Mary Mitchell, Jacqueline Mullany, Lisa Samra, and Stu Sikora

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:

Ex-Officio Members: Cheryl Antonich, Paul Jensen, Joe Klinger, Doug Olson, Alexis Rangel, Ric Segovia

Guests: Julianne Murphy, Virginia Cabasa-Hess, Renee Wright, Mary Ann Tobin, Chuck Bohleke, Pamela Perry, Quincy Martin, Brenda Jones-Watkins

APPROVAL OF MINUTES

Dr. Susan Campos made a motion to accept the minutes of May 13, 2014 seconded by Stu Sikora. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised the Academic Senate committee that there are not any courses to approve within the Curriculum Department at this time.

The CCC subcommittee requires specific representation and is looking for another member from the Business and Technology area of the college. Please contact Susan Campos if interested.

Upcoming deadlines:

- All Chairs and Coordinators were sent an email from Mary Ann Tobin this August regarding the course tracker spreadsheet from their area. As part of the Board policy, all courses in the college are expected to be reviewed annually. Responses regarding the status of each of your courses are due to the Curriculum office by September 15, 2014.

- Last spring, the general education requirements for the AAS degree were approved. In order to meet the effective date of fall 2015, all AAS degrees need to be reviewed to make sure they follow these new requirements. The revisions of the degrees need to follow the curriculum approval process which needs to be completed this fall semester. All Chairs and Coordinators from areas that offer AAS degrees are asked to submit their revisions for the November CCC meeting. Assistance is available from the Curriculum office or Susan Campos. Failure to heed required revisions can result in challenges for your students meeting graduation requirements for their degree.

B. Academic & Scholastic Standards: Julie Gilbert stated that their sub-committee has not met at this time, so they do not have anything to report.

C. Student Development: Sandra Berryhill advised Senate that their sub-committee has not met at
Academic Senate Report

D. Academic Support: Bob Greenwald stated that their first meeting for this semester is at 3pm on October 6, 2014.

E. Quality of Life: Dr. Jacqueline Mullany informed Senate that the Quality of Life has not met, therefore there is nothing to report at this time.

Dr. Mullany reported that the Sustainability Center will be continuing the Green Drinks Series. She distributed a flyer highlighting the upcoming Green Drinks Series with guest speaker Victor Zaderej. This series will take place on Wednesday, September 24, 2014 from 6:30 – 8:30PM in the Student Center, B-223. Mr. Zaderej’s topic for discussion is “Steps Toward a Sustainable Future: Energy, Food, and Water”.

F. Professional Development: Liz Brindise advised Senate that they have not met this semester. She also reported that the PDC will be offering two upcoming SMARTsessions:
   1) “Let’s Talk! – Strengthening our Classrooms through Conversational Teaching”, which will be offered on September 10, 2014 at 3:00PM and September 12, 2014 at 1:00PM.
   2) “SMARTsession – Don’t Let Your Class Become a CATastrophe: Use Classroom Assessment Techniques”, which will be offered on October 8, 2014 at 3:00PM and October 10, 2014 at 11:00AM.

G. Assessment: Larry Manno shared with Senate that the 2013-2014 assessment reports are due on September 15, 2014. The college’s first assessment day will be held on Friday, March 13, 2015. For additional information and to see a copy of the agenda, please visit: http://www.triton.edu/assessment/?terms=assessment

H. Technical Advisory/Distance Learning: Marianne Desmond shared that their first meeting for the semester is on Wednesday, September 10, 2014 in Room B210.

NEW BUSINESS

A. New Faculty Positions for FY16 - VP Olson updated the committee on new faculty positions that will have a start date in fall 2015. These include positions in the following departments:
   1) Math
   2) English
   3) CIS
   4) Nursing
   5) Medical Assistant
   6) Occupational Therapy
   7) Sustainable Agriculture
   8) Environmental Biology

VP Olson mentioned that these positions are flexible and could change in the coming year due to...
B. New Shared Governance Model - Pamela Perry provided a status update on our findings since the HLC Visit. She also shed some light on what the previous Shared Governance Model looked like and in comparison to what our new Shared Governance Model process flow is and what it now entails. The breakdown of the new Shared Governance will consist of the following:

- College Council will facilitate communication and monitor the progress
- Shared Governance will provide multi-perspective feedback/input – advisory
- Departments/Individuals will engage in cross department work to complete action.
- Action Champion will coordinate the efforts to complete the action.

C. PARCC Assessment – Dr. Wright reported that she attended a state-wide meeting that focused the vast discrepancies between how the K-12 education system prepares students and the academic skills postsecondary institutions expect. She explained that the ACT tests are beginning to be phased out and in year 2018 and 2019, colleges will no longer administer the ACT test.

45 states have adopted to use either PARCC or SMART Balance. These tests implement Common Core State Standards, which set an academic baseline for what high school graduates should know and be able to do at the start of college or careers. Dr. Wright stated that the major difference between COMPASS and PARCC is that COMPASS is not a performance based assessment. PARCC is a performance based assessment that measures both students' mastery of the content and their ability to apply that knowledge in real world situations. Renee stated that a policy would have to be in place by fall 2016 that would inform students that COMPASS will no longer be offered.

Dr. Wright also suggested developing a committee to work on how the institution will integrate the CCRD (College and Career Readiness Determination) with existing placement tools and procedures. Dr. Flaherty stated that this might fall best under the Academic and Scholastic Standards subcommittee, as well as the Math and English Department.

AVP Antonich stated that we are already behind in regards to assessment, and it appears that we are not in alignment with COMPASS or the ACT. Dr. Wright added that she believes we are also in need of a Curriculum Specialist. She continued that the reality will hit when the tests are no longer in existence.

ANNOUNCEMENT

Adrian Fisher shared with the Academic Senate Committee that the Sustainability Center and Student Services is conducting a PACE Survey to learn how we can help students and faculty get to and from campus more easily. The college is offering four cash prizes ranging from $25 to $100 for students only just for completing the survey. The survey will be available to students on the Student Corner. The link to the survey is www.PaceBus.com/College.

Dr. Dubravka Juraga announced that the Library in light of obtaining new carpet is now reevaluating
many of their periodical collections that they currently housed. The Library is looking for ways to streamline the various collections which would include making them readily available online.

Dubravka also reported that the Library will be offering several upcoming workshops, including:

1) “Avoiding Plagiarism”, which is designed to help students properly incorporate research into their writing.
2) “Easing Students into Academic Sources with Google”, which is a workshop for faculty in order to teach their students how to correctly use Google as an academic resource when writing.
3) “Using Google for Classroom Assignments”, which will teach students how to use Google and Google Scholar to find acceptable academic sources for research papers.
6) “Successfully Navigating Wikipedia”, which will teach students that although Wikipedia is free and easy to use, it is not an acceptable source for classroom assignments.

Dr. Flaherty reiterated that if anyone would like to add a topic to the Academic Senate agenda that they will need to contact him directly at least one week prior to the meeting. He also stated that the Senate committee will need to perform an assessment of the subcommittees and will need to develop more thorough mission statements for each.

**ADJOURNMENT**

**Motion:** Motion to accept which was seconded by Dr. Christina Brophy and Stu Sikora
Dr. Flaherty adjourned the meeting at 3:36 P.M.

Respectfully submitted:  
Jackie Marzulla, Recording Secretary

Minutes Approved:  
Michael Flaherty, Senate Chairperson