CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:34 P.M.

Members Present: Sandra, Berryhill, Liz Brindise, Christina Brophy, Sue Campos, Kathi Deresinski, Marianna Desmond, Carol Lynch, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Dubravka Juraga, Myrna LaRosa, Larry Manno, Seth McClellan, Mary Mitchell, Jacqueline Mullany, Lisa Samra, and Stu Sikora

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:

Ex-Officio Members: Cheryl Antonich, Paul Jensen, Joe Klinger, Doug Olson, Alexis Rangel, and Ric Segovia

Guests: Sandra Hughes, Roseanne Feltman, Kevin Kennedy, Pat Zinga, Mary-Rita Moore, Mary Ann Tobin, Virginia Cabasa-Hess, Quincy Martin, Corey Williams, Shelley Tiwari, Scott Riddle, Humberto Espino, Chuck Bohleke, Beth Sullivan, Geoff Hiller, Jessica Gawrysiak, Sam Tolia, Amanda Turner and Deborah Baness King

APPROVAL OF MINUTES

Dr. Christina Brophy made a motion to accept the minutes of September 9, 2014 seconded by Dr. Susan Campos. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised the Senate committee that there is a revision to the curriculum for the Facilities Engineering Technology Certificate program and CPR is no longer a pre-requisite to this program.

Dr. Flaherty movement to accept the College Curriculum Committee’s Report was accepted by Dr. Christina Brophy and seconded by Lisa Samra.

B. Academic & Scholastic Standards: Julie Gilbert reported that the committee has welcomed new members to fill the available seats for its 2014-2015 year.

Julie reported that the committee has reviewed its mission statement as requested under the new shared governance model and proposed two adjustments. Clarification was made by Dr. Flaherty that ASSC is reporting to the Operations Assembly but maintains its status as a standing committee solely under Academic Senate. The other proposed change is to expand “credit by exam” to “credit by assessment” thereby including alternative Prior Learning Assessment (PLA) opportunities. The second proposed change received positive feedback. Dr. Flaherty requested that a draft copy of the recent changes to the bylaws could also be provided to Senate via email to review. Dr. Flaherty asked that this be presented at next month’s meeting due to by-law changes, as 2/3rd of the vote is needed. Updates to other committee agenda items of the PLA policy materials, new testing center materials to foster academic honesty, and electronic website updates for student contact information were discussed by the committee. The committee hosted a visit from Dr. Flaherty to learn more about PARCC and ASSC’s possible role in its adoption. Julie reported that ASSC has accepted a request from Associate Dean Gabe Guzman to review proposed new student evaluation forms for face-to-face and online courses. ASSC will review these forms at its November meeting. Dr. Flaherty stated that Associate Dean, Gabe Guzman is working with faculty in order to obtain feedback. Dr. Brophy asked if a copy could also be sent to those instructors that actually teach
online courses in an effort to receive feedback before endorsements are made. Dr. Flaherty explained that the forms will be presented to Senate in November and then be available for faculty feedback.

**C. Student Development:** Sandra Berryhill reported that they had a quorum so they reviewed last year’s objectives. She also shared with Senate that their sub-committee is happy to report that FY15 President’s Leadership Academy has agreed to making the Veterans Lounge a priority.

**D. Academic Support:** No report.

**E. Quality of Life:** Dr. Christina Brophy reported that because she has received several comments from faculty on the topic of safety, panic buttons will be placed in all classrooms within the next several months. When the panic buttons are pressed our campus police will come immediately. Dr. Brophy recommended that panic buttons be placed in all faculty and department administrative offices as well. In addition, locks will be added to all classroom doors.

Dr. Brophy also reported that members expressed an interest in making the physical fitness center more accessible for both faculty and students. Currently, open usage for students and faculty is difficult due to the small space and its use for classes, but with the future renovations, increased use by students and faculty will be a main topic for discussion.

Lastly, Dr. Brophy reported that within the coming months, a survey will be sent to all staff and faculty asking them to list their top three Campus Quality issues/concerns/suggestions.

**F. Professional Development:** Liz Brindise reported that the Professional Development committee reviewed and discussed the new shared governance structure and plan to rotate representation at various meetings. The committee also reviewed the active committee members and by-laws to ensure that they are in compliance.

**G. Assessment:** Larry Manno reported that the Brown Bag Assessment will be on Wednesday, October 22, 2014, in Room E-210. He also stated that at the next meeting, the committee will discuss general education outcome.

Lastly, Larry reported that the Assessment committee is in need of a representative from the Arts and Sciences and Business and Technology areas.

**H. Technical Advisory/Distance Learning:** As the chair of newly formed subcommittee TADC, Marianne Desmond advised Senate their subcommittee has been reviewing their statement of purpose and function. Once a final copy is made, it will be reviewed by all members before going to Academic Senate for approval. Humberto Espino has assumed the role of the Operational Assembly Representative.

An extensive list of courses recommended for online course development was compiled by the Academic Affairs Deans. These courses are needed for students to complete their certificate or degrees at the College. Dean Paul Jensen stated that this list was presented to President Granados
Academic Senate Report

and that most of these courses were from the Business and Technology area. AVP Cheryl Antonich added that they are currently developing the language per the faculty contract.

It was also reported that Triton College was successful in creating 13 online courses within one year to meet criteria for the Trade Adjustment Assistance Community College and Career Training Labor Grant. Smart Grid Technology was highlighted as well as the development of new online curriculum.

NEW BUSINESS

A. ERP Update:
Kevin Kennedy shared ERP base modules:
1) Web Based Student Planning – Students can now use this tool to plan and register for their courses for each semester. It is designed to give students a better understanding of their time to degree at Triton. Chris Dewey and Dr. Amanda Turner are the training contact persons for this feature. Dr. Turner added that training for student planning is available on the employee portal and at the PDC.
2) Instant enrollment will be implemented through the Continuing Education department and will help with enrollment and be web-based. Training will be in spring 2015 and a soft rollout will be available summer 2015.
3) Student Mobile Application – This feature will allow students to use their hand held devices to register for classes.
4) ICCB Reporting – Hoping to have these reports completed by the end of the calendar year.
5) Communications Management – This allows us to communicate more efficiently with our students. They will have 2-3 additional weeks for training so they are up to speed before it is rolled out. Over the next couple of years, we will move into the next phase. The next action item is to develop a communication plan in order to know who to contact for what. For now, if you have an issue, first point of contact would be the functional area. If the problem is not resolved, contact AVP Kevin Kennedy.

B. Sustainability Planning Guide: Triton’s Sustainability Planning Goals were presented by Adrian Fisher. It was discovered that some departments/areas have sustainability efforts in place. For additional information, please visit www.triton.edu/sustainability. More recently, a PACE transportation survey was sent via email. For further information, please contact Adrian Fisher.

C. Points of Pride: Sam Tolia reported to Senate that, as a result of the Noel-Levitz visit, it was determined that we do not celebrate our success stories. Therefore, “Points of Pride” was developed. “Points of Pride” aims to collect and give voice to the success stories, accomplishments, and initiatives at Triton College. The marketing department created business cards to be distributed throughout campus that reminds students and faculty to submit their story of Triton pride.

ANNOUNCEMENT

A. Dr. Flaherty reported that to improve the reporting structure it has been suggested that beginning in the academic year 2015-2016, Senate Committee monthly meetings should occur on the third Tuesday of the month. This will likely come to a vote before the school year ends.
B. Dubravka Juraga announced that the Library is seeking donations for their book sale, which will be held on December 1-8, 2014.

C. Dean Corey Williams shared that Triton has partnered with the ICCB and the Illinois Secretary of State in order to host a blood, organ and tissue drive on October 22, 2014 from 10am to 4pm which will be held in the Student Center Cafeteria.

D. John Cadero announced that Jackie Werner has been selected as the newest member of the Academic Senate committee.

E. Seth McClellan will have his most recent film screened at the Gene Siskel Film Center of the School of the Art Institute of Chicago. His fictional feature film, titled “Creative Writing”, of which McClellan wrote, directed, and acted in, is about the dreams and delusions of a community college creative writing class swirling into conflict. The film will be shown on October 24, 26, and 30, 2014.

**ADJOURNMENT**

Motion: Motion to accept which was seconded by Dr. Christina Brophy and Kathi Deresinski

Dr. Flaherty adjourned the meeting at 4:09 P.M.

Respectfully submitted:  

[Signature]

Jocelyn Marzullo, Recording Secretary

Minutes Approved:  

[Signature]

Michael Flaherty, Senate Chairperson