CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35 P.M.

Members Present: Maxi Armas, Liz Brindise, Susan Campos, Marianna Desmond, Kathi Derensinski, Maggie Enich, Michael Flaherty, Rebecca Fournier, Bob Greenwald, Dubravka Juraga, Myrna LaRosa Larry Manno, Seth McClellan, Larry McGhee, Mike McGuire, Mary Mitchell, Jacqueline Mullany, Peggy Murnighan, Lisa Samra, Sylvia Sztark, Khallai Taylor and Barbara Zak

Adjunct Representative:

College Council Functional Committee Additions:
Ex-Officio Members: Patricia Granados, Doug Olson, Paul Jensen, Ric Segobia and Stu Sikora
Guests: Mary-Rita Moore, Humberto Espino, Larry Bodzewski, Mary Ann Tobin, Corey Williams, Quincy Martin III, Amanda Turner, William Griffin, Bill Justiz, Luisa Hernandez, Virginia Cabasa-Hess and Joe Klinger

APPROVAL OF MINUTES

Dr. Susan Campos made a motion to accept the minutes of May 14, 2013 seconded by Kathi Derensinski. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised Senate that the revision of course AHL 107 affects changes in the Associate in Applied Science Degree while the deletion of course BIS 107 affects changes in the Associate in Arts Degree requirements. Subcommittees were formed which consist of Dr. Michael Flaherty, Cynthia Harris, Dr. Susan Campos and Mary Ann Tobin who will review the AA/AS Degree requirements using the ICCB guidelines.

Dr. Flaherty movement to accept the Curriculum Report was accepted by Seth McClellan and seconded by Lisa Samra in addition to being endorsed by Academic Senate.

B. Academic & Scholastic Standards: Julie Gilbert informed Senate that they will be holding its first meeting on Monday, September 23 and therefore, they do not have any new minutes to report. Renee Wright and ASSC are collaborating on two CTE workshops this fall to encourage students’ success.

The topics of the two workshops are textbook selection in alignment with mandatory testing levels and are reader-friendly courses:
1. Textbook Readability & Student Success Part 1 on Thursday, 10/31 from 12pm-1pm
2. Textbook Readability & Student Success Part 2 on Thursday, 11/7 from 12pm-1pm

The second workshop’s information, reader-friendly courses will also be presented at the Adjunct In-Service Day.
C. **Student Development:** Larry McGhee reported that their subcommittee will hold their first meeting this semester on Monday, September 23, 2013 at 2pm in Room E205.

D. **Academic Support:** Bob Greenwald presented Senate with two handouts: 1) a sample grid for instructors to use when evaluating students who are submitting written assignments for a grade and 2) a list of available college resources within Triton that students can use to support their academic support.

E. **Marketing:** Mike McGuire mentioned that they will hold their first meeting this semester on Tuesday, September 24, 2013 at 2:30pm. A location has not been determined at this time.

F. **Quality of Life:** Jacqueline Mullany reported that their subcommittee will hold their first meeting this semester on Wednesday, September 11, 2013.

G. **Professional Development:** Peggy Murnighan provided updates on the Fall 2013 Faculty Workshop. The subcommittee will conduct their first meeting for the Fall 2013 semester on Wednesday, September 11, 2013 and will have 2 events this month:
   1) Workshop on “Motivating the Unmotivated Student and Guest Speaker.”

H. **Assessment:** Larry Manno shared a handout with Senate explaining how their subcommittee plans to close the loop on last year's assessment and how they will begin to work on planning for this year's assessment. The handout also explained how to complete general education outcomes mapping and program mapping forms.

   This year, the Assessment Committee will begin assessing the general education outcomes. They have chosen to assess demonstrated critical thinking, practiced analytical inquiry, and applied knowledge to a field of study. Everyone is encouraged to link this year's assessment to one or more of the general education outcomes. The assessment reports during the Spring 2014 semester will be compiled into a summarized report which will be shared with the college community.

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**AD HOC COMMITTEE REPORTS**

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A. **TAC:** Humberto said they are meeting on 9/11/13 at 2pm in the library. They are currently working on the board policies and welcome any input that you may have. Special acknowledgement goes to the IT Department for being always being available to assist in any matter. The instructors are very appreciative for their most recent assistance.

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**ANNOUNCEMENTS**

If anyone is available Peggy Murnighan is requesting assistance at the Adjunct In-Service Check-in Desk on Saturday, September 14, 2013.
AVP Quincy Martin announced that we have a new Early Alert System, called Retention Alert which is a college-wide, web-based retention tool designed to improve persistence and promote student success on campus. The training dates for the fall 2013 semester are as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, September 23</td>
<td>1:30 pm to 2:00 pm</td>
<td>E-204 (PDC)</td>
</tr>
<tr>
<td>Thursday, October 3</td>
<td>9:30 am to 10:00 am</td>
<td>E-204 (PDC)</td>
</tr>
<tr>
<td>Tuesday, October 8</td>
<td>3:30 pm to 4:00 pm</td>
<td>E-204 (PDC)</td>
</tr>
<tr>
<td>Monday, October 14</td>
<td>10:00 am to 10:30 am</td>
<td>E-204 (PDC)</td>
</tr>
</tbody>
</table>

If you have questions, please contact Jacqueline Werner, Student Success Strategist via email at: jwerner1@triton.edu or at (708) 456-0300, ext. 3769.

**ADJOURNMENT**

**Motion:** Motion to accept which was seconded by Seth McClellan and Rebecca Fournier. Dr. Flaherty adjourned the meeting at 3:05 P.M.

Respectfully submitted: Rosa Parker, Recording Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson