CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35 P.M.

Members Present: Liz Brindise, Christina Brophy, Sue Campos, Mary Casey-Incardone, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Bill Justiz, Larry Manno, Mike McGuire, Jacqueline Mullany, Peggy Murnighan, Lisa Samra, Sylvia Sztark and Barbara Zak

Adjunct Representative:

College Council Functional Committee Additions:

Ex-Officio Members: Cheryl Antonich, Patricia Granados, Stu Sikora and Minerva Fuentes


APPROVAL OF MINUTES

Motion: ♦ Susan Campos made a motion to accept the minutes February 14, 2012, seconded by Antoinette Baldin. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Susan Campos reported that the following were submitted for approval at the March Curriculum meeting:

HTH 202: Culture and Food- new course
230A36: Health Sport and Exercise Science AS degree- revised curriculum

C206L: Culinary Arts Degree- updated
HIA228: Specialty Baking and Pastry- updated

CJA181: Juvenile Delinquency and Law- updated
CJA201: Criminology- updated

ACC151: Intermediate Accounting I- changed to a 200 level course
ACC152: Intermediate Accounting II- changed to a 200 level course
ACC157: Principles of Auditing- changed to a 200 level course

ACC296: Special Topics in Accounting- updated
BUS150: Principles of Management-updated
BUS200: Introduction to Human Resource Management-updated
BUS240: Compensation and Benefits-updated
BUS106: Introduction to Word Perfect- deleted course

Susan reminded everyone of the review process that submitted curriculum follows to be approved and the rationale for the detailed examination of the submission since curriculum reflects the character and quality of Triton College.

The most current forms and the calendar of Curriculum deadlines are posted online on the college’s intranet and internet websites.

Dr. Flaherty asked for a movement to accept the curriculum and the motion was carried unanimously by voice vote.

**B. Academic & Scholastic Standards:** Julie Gilbert completed a report on the Achieving the Dream Schools and community colleges which was forwarded to Dr. Flaherty and then forwarded onto the appropriate persons. A discussion of placement within Virginia Community College working on standardized testing information was forwarded.

**C. Student Development:** Mary Casey Incardone informed Senate that their sub-committee meeting was centered around discussion concerning the Mandatory Placement Policy, its impact on the students, classes, programs and retention. They also began a discussion on the committee’s ideas to help enhance New Student Orientation.

**D. Academic Support:** Dr. Flaherty said Mandatory Placement has gone to several committees, chairs including Arts & Sciences Department and it was shared with Senate because there may be some concerns or questions. Mary Casey-Incardone mentioned that Mandatory Placement Policy should be campus-wide for degree and certificate programs. Dr. Flaherty reiterated that we do need green light courses. Dean Paver stated that for the most part we are talking about students taking remedial courses and by offering green light courses we are giving them options.

Per Faon Grandinetti, we have had an increase by 30%. The procedural process is trying to forecast class availability. AVP Antonich stated that there are implications for Academic and Student Affairs. However, what are the implications for the other areas in the college? AVP Moore said that the complexity of this kind are in review as well as more conversations about the next steps and our roles will be discussed in more detail.

Dr. Flaherty requested that the senators try to encourage their areas to look into Mandatory Placement. We need to move to a conclusion, so that it is not unresolved. The eventual goal is to vote within Academic Senate and then forward it to the President’s Council.

AVP Moore reminded Senate that students need to be included as well. President Granados recommended that we have a cross-sectional conversation regarding Mandatory Placement and
how it can be executed. All the changes in financial aid will/can have an impact.

Dean Baness King stated that we need to make sure we have enough green light courses. How many students need to enrollment is question for the Research Department to answer. TCSA President Fuentes shared with Senate that many of the students are unfamiliar with the term green light courses and what it actually entails. She also inquired on what role it plays when it comes to the students’ insurance and financial aid, etc.

Dr. Flaherty mentioned that although there are some courses that should have restrictions while others should not, "green light courses" is simply a new term for something that already exists.

By using the new Datatel System, Triton now has the opportunity to set the benchmarks which will provide the students with a menu for a myriad of course options. Dr. Flaherty requested that Mandatory Placement is added to next month’s agenda.

Dr. Granados stated that in 2004 during the implementation it was discovered that there isn’t a significant difference. We need to look at the data.
Julie Gilbert confirmed that they did look at the Achieving the Dream Schools.

Dr. Turner mentioned that last minute students appear to not actually prepare themselves and end up taking the Developmental Education courses. We need to think about what we are going to do when we have green light courses when we have students enrolled in the Developmental Education courses who are not prepared.

**E. Marketing:** Mike McGuire informed Senate to consider getting students to endorse the Mandatory Placement process. The marketing sub-committee is working on the “How-to” list that shows all the marketing tools available, and how much lead time each needs to help each department in planning their marketing strategy.

The marketing sub-committee will be working with two departments in using some of these tools. One department will use them to increase enrollment while the other one to increase retention. Results will be presented to the college at some future date.

**F. Quality of Life:** Jacqueline Mullany shared with Senate that they currently do not have any items to report at this time, however they are continuously working on Student Life.

**G. Professional Development:** Peggy Murnighan shared with Senate about the upcoming workshops that are being sponsored by the Professional Development Committee:

- On Wednesday, April 18 at 2:00 PM in B-204/210 will present "Faculty Recognition Open House" which will celebrate the teaching excellence of Triton's faculty by honoring our recently tenured faculty and the recipients of the 2012 Outstanding Faculty Member of the Year awards.
On Wednesday, April 11 at 1:00 PM in E-210 will present “Helping Students Navigate Academic Literacies: A Toolbox for College Instructors” by Sonya Armstrong, Director of College Learning Enhancement, Northeastern Illinois University which is geared specifically for instructors of developmental and introductory-level courses.

The workshop will provide evidence-based classroom tools and practical applications to help instructors assess students' conceptual understandings of academic literacy practices, engage students through the college literacy transition, and build upon students' existing literacy knowledge and strengths.

**H. Assessment:** Larry Manno informed Senate about the creation of the two focus groups. One group will focus on how to better engage faculty to perform more meaningful assessments while the other group will be working on the completion of the Assessment Handbook.

The sub-committee also discussed the results of the Assessment Plan Form which was well accepted minus a few minor improvements which will be included on the modified version for future usage. In addition to, the Assessment Plan Form the Assessment Sub-Committee also finalized the Assessment Report Form which will be used by faculty to record the results of their assessments. A link of the form will be sent to all faculty in April 2012.

Lastly, the sub-committee finalized their proposed changes regarding the increase of their committee membership and it was unanimously agreed.

Dr. Flaherty asked for a movement to accept the assessment. Christina Brophy motion to accept and it was seconded by Susan Campos. The motion was carried unanimously by voice vote.

**Learning Communities:** Bob Greenwald shared with Senate that they currently do not have any items to report at this time.

**ANNOUNCEMENTS**

President Granados announced that coaches from “Achieving the Dream” will be on campus during the months of April and May. Coach Teri Walker will be available to meet and greet all interested parties on April 4th and 5th, 2012 while Coach Frank Reinz will be on campus April 30th and May 1, 2012.

In addition to the visits from the coaches, there will be a college hour dedicated on “How to become a better leader.”

**NEW BUSINESS**

The Sustainability Center’s Coordinator, Adrian Fisher provided Academic Senate with an
Overall summary of the role that Triton College has along with a grant that has been funded by the Illinois Green Economy Network. Triton College is actively participating by moving forward in the areas of having and maintaining a green campus, involving the community as well as surrounding communities, creating career opportunities and offering curriculum courses.

Triton has joined AASHE, signed the IGEN Intergovernmental Agreement and achieved the Bronzed level of the Governor’s Sustainability Compact.

The Center for Teaching Excellence and Sustainability Center are co-sponsoring Greening Your Curriculum workshops this spring. All faculty members are invited to join the conversation. Detailed descriptions are in the registration page and in the CTE Catalog. The courses are as follows:

- GYC: The Environmental Challenge, March 26, 2012 from 1:00pm to 2:30pm
- GYC: Nifty and Useful Green Videos, April 23, 2012 from 1:00pm to 2:30pm

Earth Day is April 22, 2012, however since the Sustainability Center has so much to offer that it has been extended from March through May. For information, please contact Adrian Fisher via email at afisher@triton.edu or via telephone at (708) 456-0300, ext. 3848. Joe Beuchel is the IGEN Faculty Liaison and can be reached via email at jbeuchel@triton.edu or via email at (708) 456-0300, ext. 3004.

OLD BUSINESS

Dean Paver encouraged Senate to keep Student Learning Outcomes on their minds and that notes are forthcoming from last month’s presentation.

ADJOURNMENT

Motion: • Christina Brophy made a motion to adjourn, seconded by Bill Justiz. • Motion carried unanimously by voice vote. Dr. Flaherty adjourned the meeting at 3:58 P.M.

Respectfully submitted:  

[Signature]

Rosa Parker, Secretary

Minutes Approved:  

[Signature]

Michael Flaherty, Senate Chairperson