CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35 P.M.

Members Present: Liz Brindise, Christina Brophy, Sue Campos, Mary Casey-Incardone, Marianna Desmond, Kathi Derensinski, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Bill Justiz, Larry Manno, Mike McGuire, Jacqueline Mullany, Peggy Murnighan, Lisa Samra, Sylvia Sztark and Barbara Zak

Adjunct Representative:

College Council Functional Committee Additions:
Ex-Officio Members: Cheryl Antonich, Patricia Granados, Stu Sikora and Minerva Fuentes


APPROVAL OF MINUTES

Motion: Liz Brindise made a motion to accept the minutes March 13, 2012, seconded by Jacqueline Mullany. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Susan Campos reported that the following were submitted for approval at their April 5, 2012 Curriculum meeting:

- U230A30 Pre Professional Degree – Pre Nutrition/Dietetics
- HTH104 Science of Personal Health
- CJA118 Security Administration
- CJA121 Introduction to Corrections
- MCM130 Introduction to Radio Productions
- C244A Emergency Management
- C344A Emergency Management Certificate
- C444A Emergency Medical Technician – Basic
- EMP111 Principles of Emergency Management and Planning
- EMP131 Emergency Operations Center Management and Operations
- EMP211 Basic Skills in Emergency Program Management
- EMS131 Emergency Medic Technician – Basic
- C444B First Responder
- EMS121 First Responder
- C217C Radiologic Technology
- RAS117 Fundamentals of Radiation
• RAS124 Radiation Instrumentation
• RAS243 Digital Radiology
• RAS260 Radiologic Pathology
• RAS278 Radiologic Seminar

Susan Campos also shared with Senate that Achieving the Dream Coach, Dr. Teri Walker was on campus and met briefly with the Curriculum Subcommittee. Dr. Flaherty asked for a movement to accept the curriculum and the motion was carried unanimously by voice vote.

Bill Justiz asked Academic Senate to allow the adjunct faculty member of the Curriculum Committee to have voting rights. Christina Brophy made a motion to allow the adjunct faculty to have voting rights which was seconded by Kathi Derensinski. Motion was also carried unanimously by voice vote.

B. **Academic & Scholastic Standards:** Julie Gilbert shared with Senate that during their subcommittee meeting that Blanca Guiterrez will replace Hanan Merhab as a member of the committee. Noe Reynoso represented Blanca while Sujith Zachariah represented Dr. Amanda Turner at their April 2012 Meeting. After the deans have reviewed the Comparable Credit Document and once it has been finalized the most recent draft will be circulated with the revised section on Portfolio Evaluation presented. As a result, several questions were brought up that Julie will research the answers to these questions with Dr. Turner and report the findings to the committee. Their final meeting for the academic year is scheduled for May 7, 2012 at 2:30pm in Room E-204.

C. **Student Development:** No one was present from the subcommittee to report anything at this monthly meeting.

D. **Academic Support:** Bob Greenwald provided a policy update which Dr. Flaherty mentioned that Mandatory Placement has gone to several committee chairs including the Arts & Sciences Department. It was brought to the attention of Senate because there may be some concerns or questions. Mary Casey-Incardone mentioned that Mandatory Placement Policy should be campus-wide for degree and certificate programs. Dr. Flaherty reiterated that we do need green light courses. Dean Paver stated that for the most part we are talking about students taking remedial courses and by offering green light courses we are giving them options.

Bob also advised Senate that the Library renovations are almost completed. The flooring is done however the front doors of the library will remain locked until the security gates are in place.

E. **Marketing:** No report.

F. **Quality of Life:** Kathi Derensinski advised Senate that they will continue their discussion regarding the Self-Study Process for Higher Learning Commission. In order to expedite the next meeting the members are requested to review the previous meeting minutes to help determine
what their subcommittee has done or are doing to meet the recommendations. New light fixtures have been installed on campus to assist with more visibility and safety concerns. Installation should be completed in the weeks to come.

A safety awareness poster was tabled for the next meeting. There was some conversation regarding placement of the posters, which would then assist with the development of the content. Dean Baness King was present and suggested that the posters should not only be placed in the classrooms but in other areas that have high student volume. In addition, we can also provide information on the LCD plasma screens.

G. Professional Development: Liz Brindise reported on behalf of the subcommittee to inform Senate that they welcomed their newest member, Annette Jajko. The committee had a lengthy discussion on the fall faculty workshop. They met with VP Olson and AVP Martin to discuss potential topics and speakers.

Dr. Sonja Armstrong, Director of College Learning Enhancement Program and Assistant Professor of Postsecondary Literacy at Northern Illinois University conducted a workshop on April 11, 2012 in the CTW regarding academic literacy and strategies for instructors of gateway and developmental education courses. Lisa Samra asked if there will be any handouts for those individuals who are unable to attend. Mary Ann Tobin confirmed that there will be handouts available and that they plan to record as well.

Our very own Julie Gilbert will be recognized at the Faculty Recognition Open House on April 18, 2012. She is also the Faculty of the Year Nominee with the Illinois Community College Trustee Association (ICCTA) and will attend the ICCTA Awards Reception and Banquet in Springfield, IL. Triton will also honor three outstanding adjunct faculty members: Geoff Hiller, Edward Constanty and Robert Locke, in addition to honoring our newly tenured faculty.

H. Assessment: Larry Manno asked Academic Senate how could the Assessment Committee do more to? Liz Brindise suggested that there be more than one brown bag session. Dr. Flaherty said that they could possibly do a poll when people are most available. Larry Manno shared with everyone that during the month of October 2012 that the Assessment Committee will be meeting with each department.

Although the liaison role was removed it will now be the responsibility of the departments chairs designate 48 liaisons who they actually prefer. Dr. Flaherty stated that it would serve Academic Senate best if the responsibility doesn’t fall solely on the chairs. The Assessment Committee role is to facilitate assessment and if this is imbedded within the department then we will not need 48 liaisons.

Learning Communities: Bob Greenwald mentioned that his subcommittee has nothing to report at this time.
AD HOC COMMITTEE REPORTS

A. Learning Communities: Renee Wright presented a power point presentation titled “Learning Community Future”. The Presentation will be available online soon. The presentation gave a brief synopsis of where the General Education Courses with Minimum Competencies in Reading, Writing and Math are headed. A handout was provided as an example on Elgin Community College. Renee Wright mentioned that although we are not pairing we are trying to get contextual. We are looking at students in Gateway Courses but have not completed their developmental education requirements. It definitely helps when students’ courses are paired.

Liz Brindise stated that there was a conversation regarding 200 level courses but some of the courses are not college level. Dr. Flaherty advised everyone to remember that the handout is from Elgin’s Community College, not Triton.

B. TAC: Humberto Espino advised Senate that the Distance Education blackboard and policy will be discussed at their next meeting.

Kathi Derensinski inquired about how smart classrooms are actually designed and who actually makes the decision as to which smart classrooms are designated. Humberto Espino said that they were set up last year. The designated rooms were given to the Information Systems Department from the deans.

AVP Cheryl Antonich shared with Academic Senate that all of the classrooms are on the list. Kathi Derensinski said that the Exercise Department needs to be included on the list. Dean Paul Jensen confirmed that every classroom is on the list.

AVP Cheryl Antonich said that in trying to project out, we keep switching rooms and it’s re-visited every year. As the equipment ages and changes, it can become challenging for the Information Systems Department. We have funding so let’s just get it done.

OLD BUSINESS

A. Nominations for Senate Chair, 2012-2013: Liz Brindise and Lisa Samra nominated Dr. Flaherty as the Senate Chairperson for 2012-2013. The ballot for the May 2012 meeting will read as follows:

- Dr. Michael Flaherty
- Write-in

Dr. Flaherty shared with Academic Senate that the next college hour topic will cover Mandatory Placement on April 19, 2012.
Lisa Samra wanted to clarify that moving forward that if a course requisite grade 13, she didn’t mean to obscure it. Dr. Flaherty said that he is unsure of what Mandatory Placement’s next step should be.

Renee Wright stated that the Achieving the Dream, Coach said that Triton doesn’t have enough in place to identify and to align orientation is another issue. AVP Mary-Rita Moore said that some of the evidence seems to points to that however we need to look at Mandatory Placement from a broader aspect in order to consider.

Christina Brophy said that she brought it to her department and they are in support. Lisa Samra said that since Christina Brophy’s department is in support that until enough green light courses are included. Dr. Flaherty shared with Senate that green light courses is just a new name for courses we already have.

Dean Cabasa-Hess suggested that before we really go into Mandatory Placement that there are many things we need to consider such as:
   ➢ What type of placement testing do we have?
   ➢ Does our testing really give us a full picture of what students can do?
   ➢ Does the cut score really show us a true picture of the skills of our students?

Testing really is just a snapshot of what students can do at that point of testing time. Also, when there is only a one-point difference between a level down and a level up- for example, For example, if a student is placed in 19, and then goes to DEV ED, and the one who got 20 did not, and it is only a point difference, they will really be angry. I mean, there are some courses where we really need to require students to demonstrate complex reading and writing skills, for i.e. Philosophy courses where the texts are really complicated.

But we really need to look beyond the numbers. Also, some students do not really take the placement exam seriously, so we really need to tell them that this needs to be taken seriously. What is the difference between a C student and someone who has been placed in developmental education because of his/her placement exam?

Dr. Flaherty pointed out that there does need to be a cutoff. If 19, why not 18? If 18, why not 17, etc. If we follow this line to its natural conclusion there will be no standard at all.

Julie Gilbert reported in the last Senate meeting about “Achieving the Dream” Leader Colleges practice in mandatory placement- Some do, some don’t- some take the middle ground.

**B. Mandatory Placement:** Susan Campos suggested that Senate use caution when referring to pre-requisites because it is not a quick solution. We need to make sure our curriculum and assessment are in alignment. Renee Wright said that we need to help motivate our students so they know that they are progressing and that there’s light at the end of the tunnel. It’s not about Mandatory Placement for every student; it’s especially not about the ones obtaining a certificate.
President Granados mentioned that there should be a committee for Mandatory Placement, we need a small group to help us stay focus and bring the matter to the forefront once and for all. Mandatory Placement is very important and everyone is involved. It’s important for our students to get their requirements completed early which will help them to be better prepared.

**C. Learning Outcomes:** There will be a follow up college hours on April 19, 2012. Dean Jensen shared with Senate that after they have had a chance to come together after the follow up college hours we will be able to provide an update.

**NEW BUSINESS**

**A. ERP Colleague Update:** AVP Kevin Kennedy presented to the Board Committee an ERP Progress Report which provides information on completed action items as well as on-going and upcoming activities, thus far. He also submitted a list of projected go live dates starting from June 2012 through the November 2013.

**B. New Faculty Hires:** VP Olson advised Senate about the new full-time faculty hires for Fiscal 2013, start date of Fall 2012 is as follows:
- 1 Developmental Education Reading
- 1 Developmental Education Writing
- 1 Computer Science
- 1 Nursing
- 1 Economics

For fiscal year 2014, start date of Fall 2013 new hires are as follows:
- 1 Accounting
- 1 Engineering Technology
- 1 Developmental Math
- 1 Speech
- 1 Medical Assisting
- 1 Sustainable Agriculture/HRT (grant funded)
- 1 Philosophy
- 1 Music
- 1 Criminal Justice
- 1 Rhetoric
- 1 Environmental Science – Pending Program Development
- 2 Counselors

**C. Division of Academic Success Support Services:** Dean Baness-King introduced Larissa Garcia who in turn provided Senate with a presentation on LibGuides which is a way to combine access to our resources with the ability to imbed tutorials and other materials.
LibGuides is a online compilation of resources as well as a one-stop shop by providing access and instruction at the point of need. The department is able to direct students to relevant resources within and beyond the library. We expect to introduce LibGuides to our students this summer so we will be ready in the Fall.

ADJOURNMENT

Motion: Dr. Flaherty adjourned the meeting at 4:10 P.M.

Respectfully submitted: Rosa Parker, Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson