CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35 P.M.

Members Present: Maxi Armas, Liz Brindise, Sue Campos, Maggie Enich, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Ruth Hallongren, Dubravka Juraga, Myrna LaRosa, Seth McClellan, Larry McGhee, Mike McGuire, Jacqueline Mullany, Peggy Murnighan, Sylvia Sztark and Khallai Taylor

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:

Ex-Officio Members: Doug Olson, Patricia Granados, Paul Jensen, Joe Klinger and Stu Sikora

Guests: Mary-Rita Moore, Pamela Perry, Humberto Espino, Mary Ann Tobin, Virginia Cabasa Hess, Quincy Martin, Sandra Hughes, Brenda Jones Watkins, George Lam, Raquel Monge, Larissa Garcia, Amanda Turner, Corey Williams, Deborah Baness-King and Michael Garrity

APPROVAL OF MINUTES

Julie Gilbert made a motion to accept the minutes of December 10, 2013 seconded by Dr. Susan Campos. ♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos shared with Senate that she encouraged anyone who is considering creating a new course or making revisions to a course to consider talking with those across campus that may be impacted by these changes. These discussions may be helpful providing factors that they may have not considered, as well as eliminate additional work making the curriculum process more challenging than it needs to be.

B. Academic & Scholastic Standards: Julie Gilbert informed Senate of their meeting dates for the remainder of fiscal year 2014 and the time change moved slightly, starting from 2:15 pm to 3:15 pm.

There were several open issues that were discussed at great lengths such as:

1) Competency-based education initiatives at Triton
2) Prior learning policy and CAEL
3) Still accepting applications for foundation scholarships

All new project ideas are being deferred until next month’s meeting due to time constraints.

C. Student Development: Larry McGhee shared with Senate the following items that were discussed at their meeting earlier this month:

1) Proposed Single Parent Fair and agencies/departments confirming their participation.
2) Visiting with COD’s Veteran Center in order to find out how to set up a veteran’s presence on campus.
3) Co-sponsoring a conference with a youth based community organization which serves the Proviso Communities.
D. Academic Support: Bob Greenwald advised Senate that they are creating an online mock placement test before the end of the semester. This will help students to prepare mentally from a time aspect.

E. Marketing: The Marketing Subcommittee made a selection on the brand for our web page and we will be putting this in place shortly. The brand will be consistent across all web pages of those entities under the auspices of the Academic Senate. Our brand selection might not be one preferred by the Senate. To resolve this, we are considering have our web page repeated under the different brands we had chosen from, and have the Senate decide which will be the standard.

F. Quality of Life: Dr. Jacqueline Mullany met with Chief Sargent January 20, 2014 at 2pm to discuss office theft which remains to be a problem. At their last meeting, Chief Sargent apprised the Committee of a new theft prevention device they were installing on some of the office doors. These plastic guards were placed on a small sample of faculty doors to deter and prevent offices from being broken into. If these guards result in fewer thefts from these offices, they will be placed on additional offices. Jackie indicated that several committee members have been contacted because of continued office theft. Chief Sargent will be at the next meeting to address this issue.

G. Professional Development: Peggy Murnighan informed Senate that subcommittees were created from the spring faculty workshop. The subcommittee submitted nominations for outstanding adjunct and full time faculty awards. On December 12, 2013 SMARTteaching sessions were held and based on CCSSEE data in the CTE.

H. Assessment: Larry Manno informed Senate that they have the updated 2012-2013 Implementation Reports and now available for viewing at www.triton.edu/assessment. Scroll near the bottom of the page click on Assessment Data and Information heading link, on the next page select 2012-2013 Assessment Implementation Reports and click on 1. Name of Program/Discipline and finally click on “Show Replies” to view reports from individual programs.

He also stated that the 2013-2014 Assessment Plans can be viewed by clicking on the Assessment Data and Information heading link and then selecting 2013-2014 Assessment Plans link. There are links available for each program and the list of programs have been expanded. To date, so far 49 plans have been collected.

To view the Assessment Plan Evaluations, click on Member Login, next select 2013-2014 Assessment Plan Evaluations, enter the password “evaluations2014” (without the quotation marks). Next select 1. Name of Program/Discipline and finally click on “Show Replies” to view reports from individual programs.

Larry announced that the Criminal Justice Department won the Academic Assessment Committee's "Assessment Stars Award" for the timeliness, quality and completion of the assessment of student learning that they conducted in 2012/2013. They received a gift certificate. In particular, their
Assessment Implementation Report demonstrated classroom-based actions taken to strengthen student mastery of their chosen learning objective.

AD HOC COMMITTEE REPORTS

A. TAC: Humberto Espino said their next meeting is on Wednesday, February 12, 2014 at 2pm in Room B-210. They will be discussing what Technology Advisory Committee has been doing for the last year.

OLD BUSINESS

ANNOUNCEMENTS

Dr. Flaherty announced that Moraine Valley Community College will be hosting the 18th Annual Assessment Fair for Illinois Community Colleges titled “Assessing the Student Experience” on February 21, 2014. Three of Triton’s very own will be presenting on “A Successful Approach for Engaging Faculty in Assessment:

- Science Faculty and Academic Assessment Committee Chair, Larry Manno
- Director of Teaching and Learning, Mary Ann Tobin
- Institutional Research & Assessment, Senior Research Associate, Darryl Tyndorf

Their presentations will be based on how Triton College effectively uses Survey Monkey and the Internet to collect, compile and share assessment plans, reports, and implementation reports that “close the loop” and ensure shared responsibility for assessment. The presentation will also consist of learning how our user-friendly and highly flexible three-stage system of assessing and documenting student learning outcomes generate significantly high submission rates. Attendees of this session will be able to identify ways of enhancing faculty engagement in the assessment of student learning by increasing the quality and quantity of communications from their assessment committees or offices and by implementing a user-friendly and flexible means of submitting assessment documents.

As the details on the HLC report is given it will also provide us with where we need to improve on, including Senate assessment.

Dr. Granados mentioned within the next week or so we should expect to receive the HLC Report. She asked that everyone become familiar with it since she will be highlighting some areas that we need to be clear on what they are asking for. She encouraged everyone to look at what we have accomplished including our planning as well as how we are taking the findings so that we can see the larger picture. Once she’s in receipt the HLC Report will be distributed at the next College Council Meeting and then campus wide.
Director of Planning & Accreditation, Pamela Perry will be at the next Senate Meeting on March 11, 2014 in order to obtain input regarding Strategic Planning.

Adrian Fisher shared with Senate that Director, Jens Jensen of “The Living Green” Movie will be shown on Saturday, March 8, 2014 at 2:00 P.M. in the Fine Arts Center, R-Building. This is a moving documentary about Jensen’s life and work. The screening is free and the film maker will be present to discuss the film.

Adrian also said that a new vending machine called “Farmer’s Fridge” will be installed in the cafeteria next week which will include healthier choices such as salads and soups and that we should expect it to be stocked with fresh items daily.

**ADJOURNMENT**

**Motion:** Motion to accept which was seconded by Liz Brindise and Jamian Griggs. Dr. Flaherty adjourned the meeting at 3:08 P.M.

Respectfully submitted: ___________________________

Rosa Parker, Recording Secretary

Minutes Approved: ___________________________

Michael Flaherty, Senate Chairperson