**CALL TO ORDER:** Dr. Michael Flaherty called the meeting to order at 2:35 P.M.

**Members Present:** Liz Brindise, Christina Brophy, Sue Campos, Mary Casey-Incardone, Marianna Desmond, Kathi Derensinski, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Bill Justiz, Larry Manno, Jacqueline Mullany, Peggy Murnighan, Sylvia Sztark and Barbara Zak

**Adjunct Representative:**

**College Council Functional Committee Additions:**

**Ex-Officio Members:** Cheryl Antonich, Patricia Granados and Stu Sikora

**Guests:** Faon Grandinetti, Marge Stabile, Susan Collins, Brenda Jones-Watkins, Virginia Cabasa-Hess, Humberto Espino, William Griffin, Mary-Rita Moore, Quincy Martin, Amanda Turner, Marie-Ange Zicher and Izabela Zurawski

**APPROVAL OF MINUTES**

**Motion:** ♦ Kathi Derensinski made a motion to accept the minutes of April 10, 2012, seconded by Susan Campos. ♦ Motion carried unanimously by voice vote.

**COMMITTEE REPORTS**

**A. College Curriculum:** Susan Campos advised Senate that the following changes occurred at their May 2012 Meeting:

- Sonography and Criminal Justice Courses language was cleaned up
- English 101 was changed to English 102
- Architecture and 3 Psychology classes updated their forms
- Physics courses now meets IAI Standards
- Business 102 changed their requisite which no longer requires Rhetoric 101

Eric Bell brought forth 34 courses that need coursework approved. Liz Brindise made a motion to accept the curriculum and it was seconded by Mary Casey-Incardone. The motion was carried unanimously by voice vote.

Curriculum Committee will be offering 3 hour session boot camp classes to all interested parties on the following dates and times:

- June 13th from 1pm to 4pm
- June 18th from 9am to 12noon
- July 9th from 9am to 12noon

The boot camp classes will teach you how to revise as well as develop courses. It is an interactive course, so you should bring some course materials with you. The Curriculum
Committee is also looking for members for their TRC online committee. The boot camp information will also be available in the CTE Calendar.

August 15, 2012 is the deadline when curriculum related items are due to Susan Maratto. The annual review date is similar to IAI, especially since the Curriculum Committee is coming across courses that haven’t been reviewed in awhile. The current form is being updated and will available before school ends. After Curriculum incorporates the necessary changes, it is then forwarded to Agenda Planning for final approval.

**B. Academic & Scholastic Standards:** Julie Gilbert informed Senate that their subcommittee will continue to meet on the 1st Monday of each month at 2:30pm. Marge Stabile talked to them extensively about their role with the Higher Learning Commission (HLC) Report. Last month’s minutes were approved which included the correct spelling of a member’s name. Amanda Turner and Julie Gilbert have prepared a presentation for Senate regarding comparable credit. The presentation will focus on the changes to the policy particularly in regards to the 50% rule, the DSST, and the Portfolio.

**C. Student Development:** Mary Casey-Incardone shared with Senate that their subcommittee are interested in changing from 12 to 11 members, which would include 5 resource members. Dean Cabasa-Hess recommended that there be representation from Adult Education (AE) since there are 179 adjunct faculty. Mary Casey-Incardone made a motion to accept a representative from Adult Education and it was seconded by Liz Brindise.

Bill Justiz asked if AE representative could be considered a resource member. VP Olson reminded Senate that a resource member would only be used when needed. Dean Cabasa-Hess mentioned that AE representative should be fully involved. Dr. Flaherty stressed that it is vital to have enough representative for voting purposes. Dr. Granados said we should have enough representation especially when we have 6000 students which will help determine when designating someone from AE.

**D. Academic Support:** Bob Greenwald mentioned that Triton Employees as Mentors (TEAM) is seeking mentors for 1-3 students for at least 30-60 minute meetings twice per month. The target mentee audience is first time, full-time students who are placed into two or more developmental education courses. Last year’s criteria-matching population was approximately 500 students. Interested parties should contact Jackie Werner at jwerner1@triton.edu

Final Frenzy (May 8th, 9th and 10th) will take place in Room B-140 during the hours of 9am to 2pm, English, Math and Science Tutors are on hand to answer questions. Room B-140 will be available from 4pm to 7:30pm for quiet study space.

**E. Marketing:** Dr. Flaherty reported on behalf of the subcommittee. He advised Senate that Marge Stabile’s assignment will be completed by the end of June. Marketing will be meeting
with Early Childhood and the Business Department in order to implement a few marketing tools and measuring the results.

**F. Quality of Life:** Kathi Deresinski advised Senate that they will continue to work on Higher Learning Commission and other issues related to meeting times and possibly making changes when they meet.

**G. Professional Development:** Liz Brindise reported that the subcommittee last meeting will be held on May 9, 2012. As of Fall 2012 Triton College will become a member of Chicago Area Faculty (CAFDN) which is an association of colleges and universities committed to promoting the improvement of college teaching by providing a way for professionals to exchange information and best practices in the field. Anyone can attend the sessions next year free of charge.

**H. Assessment:** Larry Manno provided Academic Senate with an overview of the new Assessment Committee’s website, which can be found at www.triton.edu/assessment. The first draft of the Assessment Committee’s Handbook was also presented at their meeting. Marge Stabile gave the committee an overview of its role in reporting information for the upcoming HLC visit. Larry Manno and Mary Ann Tobin will be meeting during the week of May 7th in order to start working on this process. The final worksheets are expected to be submitted to Marge by May 18, 2012.

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**AD HOC COMMITTEE REPORTS**

**A. Learning Communities:** Bob Greenwald mentioned that his subcommittee has nothing to report at this time.

**B. TAC:** Humberto Espino informed Senate that the sub-committee is working on the HLC packet and will be meeting with Marge Stabile very soon.

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**OLD BUSINESS**

**A. Higher Learning Commission:** Marge Stabile went over some key points regarding HLC’s Criterion Three which is based on ensuring that the institution provides high quality education, wherever and however its offerings are delivered. The final evaluation should come from the chair of the committee. The due date for this assignment is June 30, 2012.

**B. Learning Outcomes:** There will be a taskforce for Mandatory Placement and hopefully they will present to Senate. Dr. Granados shared with Academic Senate that College Council feels that it be most advantageous that there is an Administrative Taskforce for Mandatory Placement
who will in turn provide updates to Academic Senate.

NEW BUSINESS

A. Draft Policy – Assessment of Student Learning: AVP Antonich mentioned that the draft policy has been reviewed by the chairs and coordinators in order to present to Senate for feedback because input is very much needed and appreciated.

B. Comparable Credit: Julie Gilbert and Dr. Amanda Turner presented a power point presentation on how:
  - To receive input and/or approval from Academic Senate to move forward in policy development process.
  - To share with the Academic Senate the proposed updates to comparable (non-traditional) credit procedures.

C. Illinois Performance-Based Standards: Dean Collins reminded Senate that although the HB 1503 was enacted in August 2011 it will be implemented by January 2013. The performance funding model goals for public post-secondary educational institutions as well as the community college performance funding model coupled with the proposed performance funding for 2 year colleges/budget recommendations was shared with the group. Source: Alan Philips, IBHE Board Meeting, February 2012

It was also confirmed that funding is based solely on performance so it is not additional funding.

ADJOURNMENT

Motion: Dr. Flaherty adjourned the meeting at 4:30 P.M.

Respectfully submitted: Rosa Parker, Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson