CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:38 P.M.

Members Present: Maxi Armas, Liz Brindise, Sue Campos, Kathi Deresinski, Marianna Desmond, Maggie Enich, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Myrna LaRosa, Larry Manno, Larry McGhee, Mike McGuire, Jacqueline Mullany, Lisa Samra and Sylvia Sztark

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:

Ex-Officio Members: Patricia Granados, Doug Olson, Cheryl Antonich, Paul Jensen, Joe Klinger, Ric Segovia and Stu Sikora

Guests: Humberto Espino, Khallai Taylor, Mary Ann Tobin, Henry Bohleke, Marie-Ange Zicher, Quincy Martin, Sherry Burlingame, Pat Zinga, Mary-Rita Moore, Shelley Tiwari, Pamela Perry, Brenda Jones Watkins, Amanda Turner, Suzi Maratto, Lindsey Westley, Lucy Smith, John Cadero, Jessica Gawrysiak, Larissa Garcia and George Lam

APPROVAL OF MINUTES

Dr. Susan Campos made a motion to accept the minutes of April 8, 2014 seconded by Kathi Deresinski. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised Senate of the recent changes within the Curriculum Department are as follows:

New Courses
C226A, ENV 150 and GOL 103

Revised Courses

Deleted Courses
AHL 200, AHL 201, AHL 205 ARC 103, ARC 161, ARC 198, ARC 199 and ARC 213 HTH 213
The general education requirements for the Associate in Applied Science Degree have been reduced from 17 to 15.

Dr. Flaherty made a motion to accept the College Curriculum Committee’s Initial Report for April 2014 was seconded unanimously by voice vote. Motion carried unanimously by voice vote for changes in the Associate Applied Degree.

B. Academic & Scholastic Standards: Julie Gilbert stated that their sub-committee met to discuss the following open issues:

- Meeting dates for the academic year 2014-2015 which is determined upon the possible changes within the committee structure.
- Proposed amendment to Academic Senate By-Laws for the new Shared Governance Structure impact on the ASSC and committee members.
- Academic Honesty Policy rules will be readily available online and distributed to students upon entering the Testing Center.

Julie also mentioned that discussion resumed regarding the procedures and marketing of the Prior Learning Assessment (PLA) Policy. Dr. Zachariah advised the ASSC committee that an electronic version of the form is being created and will be added to the student portal.

C. Student Development: Larry McGhee advised Senate that they did not have enough attendees to have a quorum when they met.

D. Academic Support: Bob Greenwald expressed to Senate that their subcommittee discussed the following items:

- Updates on the new reporting structure and there was some concern regarding the merge.
- PASSKEY will be phased out and discussions about possibly replacing it with COMPASS Product.
- Final review and approval of the COMPASS materials.
- Reading and writing have been approved to post on the LibGuide.
- Pat Prentis and Bob Greenwald have been working on refining the math portion before sending it to the group for approval.
- TED Talk is scheduled on May 6, 2014 from 12pm to 1pm.
- Finals Frenzy will be held in the B-Building on May 8, 2014 starting at 2pm.
- Subcommittee meetings for the academic year 2014-2015 will be held on the 1st Monday of each month at 3pm.

E. Marketing: Mike McGuire shared with Senate that they met with AVP Martin regarding how the Marketing Committee and the SEM Committee correlates with one another and how it relates to the new structure of the Shared Governance. The Marketing Committee created a template for the webpage layout regarding the art and branding.
Dr. Flaherty made a motion to accept the new webpage layout which was seconded unanimously by voice vote. Dr. Flaherty asked that he forward the template to AVP Michael Garrity.

F. Quality of Life: Dr. Jacqueline Mullany shared with Senate that they met with President Granados at their last meeting to discuss highlights from the HLC Report, specifically about the issues of shared governance and the committee’s structure. Their last meeting for the fiscal year is on May 15, 2014. Kathi Deresinski advised the subcommittee that the safety poster has been completed and reviewed by campus police. It has been forwarded to Larry McGhee and the Student Development Center for their input and approval.

Members of the Quality of Life Committee participated in the campus Town Hall Meeting which focus was on the new Conceal and Carry Law. Chief Sargent stated that there will be additional meetings surrounding this topic. Campus Police will continue to offer workshops through the PDC regarding crisis management in the classroom.

Office Theft continues to be an ongoing problem, particularly in the area of the Science faculty. The committee will continue to work with campus police and facilities management to address this issue.

G. Professional Development: Peggy Murnihan informed Senate that Dr. Granados met with them to discuss the potential restructuring of their committee with suggested recommendations. They are continuing to plan for the upcoming Fall Faculty Workshop. Jean Dugo has volunteered to revamp the feedback form.

The committee recognized the efforts of two of their retiring committee members by presenting them with engraved crystal paperweights for their dedication and hard work for their commitment over the years.

The faculty recognition open house will be held on May 7, 2014 from 2pm to 4pm in Room B-204/210.

H. Assessment: Larry Manno reported to Senate that their subcommittee will be working closely with the department chairs and program coordinators in order to review their program assessments. The Assessment Committee has approved to separate program assessment from and adding course/classroom assessment to the assessment plan as well as the report that is filed by the chairs and coordinators. Additional information about this process will be provided after Larry Manno and Mary Ann Tobin have met with the academic deans, chairs and coordinators.

AD HOC COMMITTEE REPORTS

A. TAC: Humberto Espino advised Senate that they met in order to continue the discuss regarding classroom initiatives as well as start to review the information report for Office 365.

Their next meeting is on May 14, 2014 at 2:00pm in Room B223.
A. Election Chairperson of the Academic Senate, 2014-2015:
   • Dr. Flaherty received 23 votes while Larry Manno received 1 vote.
   It was determined that Dr. Flaherty is now the newly elected Senate Chairperson for the academic Year 2014-2015.

Dr. Flaherty received a joint decision to remove President Granados and TCFA President, Stu Sikora as the Ex-Officio Members of Senate. *Motion carried unanimously by voice vote to accept the removal of Dr. Granados and Stu Sikora.*

NEW BUSINESS

A. Strengthening Shared Governance (Changes to Senate By-Laws) - Dr. Flaherty discussed the proposed changes to the Senate bylaws. It was determined if a subcommittee chair misses more than one (1) meeting they would be automatically removed from Academic Senate Committee.

Kathi Deresinski stressed that sometimes the Quality of Life Subcommittee meetings are held on the same day and time when College Hour meets which forces members to choose which meetings to attend and no one wants to be penalized for not attending the other.

Lisa Samra suggested having an annual review of those that attended meetings especially since Senate members showed concerned about being able to attend all meetings when there are other meetings at the same time. Dr. Flaherty stressed that a quorum is necessary at the meetings in order to move items along when voting is needed.

The proposed changes in the bylaws are:

   • Committee members must attend at least 75% of meetings. *Motion failed*
   • Objection to rename Quality of Life name to Campus Quality. – *Motion accepted*
   • Greening Committee to be a subcommittee of Campus Quality – *Motion accepted.*
   • Rename TAC & Distance Education Committee in order to make it a full committee of Academic Senate - *Motion accepted.*
   • Marketing Committee blended to SEM (not a Senate Committee) – *Motion accepted.*
   • Add non-voting member from Diversity Committee to the Senate - *Motion accepted.*
   • Add non-voting member from SEM Committee to the Senate - *Motion accepted.*
   • Add non-voting member from the Student Success Data Team to Senate - *Motion accepted.*
   • Add a mid-manager and classified representative to all the subcommittees - *Motion failed.*
   • Add a mid-manager and classified representative to Senate - *Motion accepted.*

Larry McGhee suggested that instead of mandating it we should consider allowing involvement. While Dr. Granados shared that when she met with the unions they stated that they would like to have more involvement. They was also some concern that it might not be deemed for them to be all
subcommittees within Senate such as the College Curriculum however, it would be understandable for them to be on the Quality of Life Committee. It was brought up so that classified and mid-managers are more involved and possibly setup the structure so that it would be more usable and a better fit for all oppose to being fragmented.

OLD BUSINESS

A. Student Success – Shelley Tiwari briefly provided Senate with updates from AtD Success. They recommend that we need to show more urgency and be more action oriented. They also suggested that we clearly identify our strategies with at least two interventions and one policy change to the late registration (the definition is still being finalized). These are national adoption changes.

ANNOUNCEMENT

VP Olson announced that Dr. Henry C. Bohleke is the new Dean of Business & Technology. Dr. Flaherty on behalf of Academic Senate thanked Michael McGuire for serving as the Marketing Subcommittee Chair and wished him a happy retirement.

ADJOURNMENT

Motion: Motion to accept which was seconded by Larry McGhee and Kathi Deresinski. Dr. Flaherty adjourned the meeting at 4:32 P.M.

Respectfully submitted: Rosa Parker, Recording Secretary

Minutes Approved: Michael Flaherty, Senate Chairperson