CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:35P.M.

Members Present: Maxi Armas, Liz Brindise, Sue Campos, Serpil Caputlu, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Ruth Hallongren, Dubravka Juraga, Larry Manno, Seth McClellan, Larry McGhee, Mike McGuire, Mary Mitchell, Jacqueline Mullany, Peggy Murnaghan, and Sylvia Sztark

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:

Ex-Officio Members: Doug Olson, Jamian Griggs, Joe Klinger, Paul Jensen, Ric Segovia and Stu Sikora

Guests: Humberto Espino, Virginia Cabasa Hess, Gabe Guzman and Shelley Tiwari

APPROVAL OF MINUTES

Dr. Susan Campos made a motion to accept the minutes of February 11, 2014 seconded by Seth McClelland. Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Nothing to report at this time.

B. Academic & Scholastic Standards: Julie Gilbert proposed an amendment to the voting membership in the committee bylaws by adding one adjunct and additional full time faculty (voting) members. They plan to update the titles and descriptions of the committee members.

The remaining subcommittee meeting dates for the spring semester will be on March 31 (an early April meeting) and May 5, 2014 in Room F214-D and the meetings would begin at 2:15pm.

Julie mentioned that the following webinars are now available through the CTE Website:
  - “Competency Education is Changing Higher Ed”
  - CAEL “Learning Counts”

Julie also contacted Dean Turner and Associate Dean Zachariah regarding the next steps since the CAEL Webinars were recently held. Discussions ensured regarding the PLA requirements involving proficiency tests versus portfolio evaluation, transferability of these credits to a 4 year institutions, and other questions. Additional information will be filtered to the committee.

C. Student Development: Larry McGhee advised Senate that the Single Parent Resource Fair had over 25 companies that participated and since it was such a success, they plan to hold this event again. The subcommittee created packets for those who were unable to attend which contained a listing of the various resources that are available to them.

Larry stated that the subcommittee has been working closely with the Marketing Department in
order to have a website presence for our veteran students which would list all of the resources that are available to them. The subcommittee would like for Triton to be known and established as a "Veterans Friendly Place".

D. Academic Support: Dr. Flaherty advised Senate that Bill Nedrow completed a mock COMPASS writing test. TRIO mentors worked on the reading and math COMPASS test components, with help from Tina Swinarski on the math piece. The committee's job is to review and finalize for the next meeting, which will take place at 5pm in the CTE on the first Monday in April.

E. Marketing:
Mike McGuire shared with Senate that they have been working on the website and questions have arise regarding the brand and image that we are trying to portray and should reflect Academic Senate. It should be driven from the Senate body. The group has asked that he submits this to the Senate body regarding the theme and layout of the website. Once approved by the Senate and then they would follow the template which will be carried out to Academic Senate. The images will be sent to Dr. Flaherty and he would then distribute to Senate in order to get a consensus/vote.

F. Quality of Life: Dr. Jacqueline Mullany said that Mike Welsh from our Construction Department attended their last meeting. They led discussions regarding an increase with student conflict and offering campus safety workshops. Chief Sargent recommended that they file student incident reports. Chief stated that office theft continues to be an on-going problem so he reminded everyone to lock their inside and outside (classroom) doors.

Dr. Flaherty asked if Dean Williams could have someone come to their department meetings in regards to filing student incident reports and any other safety concern/student conflicts. Dean Williams confirmed by saying "yes" that he would make himself available.

Adrian Fisher stressed that she also felt that it would be great to have open dialogue and appreciate if we could have someone from Student Services attend their meetings.

Peggy Murnighan asked if panic buttons could be installed in the classrooms. VP Olson advised that we had re-visited this before but is glad to speak with the Chief of Police Department about this. Jacqueline stated that cell phones have a tendency not to work when you’re in the basement teaching. Peggy said there’s film available on what to do if someone has a firing weapon. The steps are run, hide and fight.

G. Professional Development: Peggy Murnighan provided an update regarding a number of topics and approaches for the fall faculty workshop. Jean Dugo volunteered to create a new feedback form for the fall faculty workshop. The committee recently developed new criteria for a life-time achievement award which will need to be posted on the PDC and CTE Websites, among other places where necessary.
Ms. JoBeth Halpin and Dr. William Griffin are the 2013-2014 full-time faculty winners. Ms. Mary Romberger, Mr. Luke Sikora and Mr. Mike Thiry have been selected as the 2013-2014 adjunct faculty winners. Everyone will be honored at the next board meeting on April 15, 2014 at 6:30pm.

H. Assessment: Larry Manno stated that the Assessment Committee will be meeting with individual departments to help them to complete their spring assessments which are due starting April 15th through May 15th.

AD HOC COMMITTEE REPORTS

A. TAC: Humberto Espino mentioned that they met on February 12, 2014 which discussions lead to how we could train faculty on how to use the smart boards and all of the other technology available in the classrooms. The next meeting will be on March 12, 2014 at 2pm in the Library Room A212.

OLD BUSINESS

A. Student Success Update: Shelley Tiwari provided Senate an update since Mandatory Placement testing policy was implemented in spring 2011 and since then research office has been producing testing data that shows how many new students are taking the test and where they are placing. The percentage of test takers plus waivers have decreased compared to last fall and the percentage enrolling in developmental courses after getting referral has not changed since the implementation of the policy. This data also shows that about 4% of students are not college ready and this hasn’t changed in the last few years. The placement in Math and Reading hasn’t changed much but more students are now placed in to developmental writing since the implementation of a new writing instrument in spring 2012.

Dr. Flaherty expressed that the new instrument is more accurately placing students in writing classes now. He inquired if students that have already taken the ACT test were waived. Shelly replied yes and stated that it appears that developmental enrollment hasn’t increased, which was the intent of the policy, even though more and more students are being referred to these courses. What can we do to encourage students to take these classes in their first semester? Dr. Flaherty asked if we need to reconsider Mandatory Placement. AVP Mary-Rita Moore said not necessarily and we may be doing other kinds of things to encourage students. We have an organized staff which ensures we have done everything to help our students.

Julie Gilbert suggested that we draw sample students and ask them directly as to why are they not enrolling so they can know and pinpoint to ask them why. Counselor, Larry McGhee said some students have shared with him that they have promised themselves that they will do better so they plan to re-take the exam but they just don’t follow up. The Counseling Department continues to encourage students to register online. Per Larry when the plan is written so that it includes the necessary courses that they need to complete in order to graduate. T.C.S.A President, Jamian
Academic Senate Report

March 11, 2014

Griggs stated that a lot of students are unsure and they don’t know where to go from there, so they tell their peers but there is a disconnect because they don’t follow through.

Dr. Turner said we are working on this with the Counseling Dept and trying to come up with ways that would work best for our students with the resources we currently have. We plan to rollout a plan to help our students.

Rebecca asked if the Research Department plan to follow up with the students in the spring term. Per AVP Moore this is on their things to do list.

NEW BUSINESS

A. Program Development: Dean Ric Segovia and Associate Dean Gabe Guzman provided Senate with an update in relation to the of 3 new programs:
   - Computer Science & Information Technology (waiting on a new dean in this area)
   - Renewable Energy
   - Occupational Therapy

So far there is only 1 person that has applied for the Occupational Therapy position so they plan to revisit this. This committee has been established and looking to include a manager as well in this position. This position will be in the G-building, 3rd floor, so space has been identified and working with AVP, John Lambrecht.

The Renewable Energy Program offering will consist of 2 certificate programs and 2 AAS degrees. They are also looking for a program manager.

Associate Dean Guzman shared with Senate that the heart of the Renewal Energy will be located at the Cernan Space Center which will have solar panels and sunburst. We plan to have an urban projection and feel to it. Laboratories will also be available for our students’ use.

Stu Sikora asked if any of this is geared towards using in homes. Dean Segovia said yes on a big scale. Dean Jensen said we have small footprints but plan to enlarge it so that it connects to the new interdisciplinaries and something that can be done within our communities.

Dean Segovia said that this will be implemented by October 2014 with solar panels and that the Occupational Therapy Program will be the first and will launched next year.

Adrian Fisher shared that they had 120 people that attended the Jensen film which will become an annual event. The next event and our first mixer titled “Green Drinks” will take place on April 2, 2014 from 6:30pm to 8:30pm in Room B-223. A sustainability map is now available on the Sustainability webpage.
AVP Moore said that the Achieving the Dream “ATD” coach will be visiting our campus on April 23 and April 24, 2014. The next college hour discussion is on “ATD” which will be at 2pm on March 27, 2014, so please plan to attend.

Dr. Juraga advised Senate that the Library had several events:
- February 11, 2014 - approximately 40-50 people attended the - African American read-in.
- Storytelling Festival occurred during Black History month.
- March 8, 2014 - Robotics were done using the Lego blocks.

Stu Sikora announced that the Automotive Department will have their Open House in Room T154 on Thursday, March 13th.

**ADJOURNMENT**

**Motion:** Motion to accept which was seconded by Larry McGhee and Dr. Sue Campos.
Dr. Flaherty adjourned the meeting at 3:51 P.M.

Respectfully submitted:  
Rosa Parker, Recording Secretary

Minutes Approved:  
Michael Flaherty, Senate Chairperson