CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:40 P.M.

Members Present: Christina Brophy, Susan Campos, Mary Casey-Incardone, Kathi Derensinski, Maggie Enich, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Larry Manno, Seth McClellan, Mike McGuire, Lisa Samra, Sylvia Sztark and Barbara Zak

Adjunct Representative:

College Council Functional Committee Additions:

Ex-Officio Members: Patricia Granados, Doug Olson and Stu Sikora

Guests: Mary-Rita Moore, Pamela Perry, Humberto Espino, Mary Ann Tobin, Mary McLean-Scanlon, Marie-Ange Zicher, Brianne Nichols, Ric Segovia, and Corey Williams

APPROVAL OF MINUTES

Dr. Christina Brophy made a motion to accept the minutes of April 9, 2013 seconded by Lisa Samra. • Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised Senate of the recent changes within the Curriculum Department as follows:

New Courses
Math 040, 050 and 080
C536A, C536B and C536C
CJA 107, 121 and 175
ENT 100 is tied to TAA2 Grant

Revised Courses
Math 045, 055, 085, 096, 135, 170 and U230A27
BIS 105 and 205
C243A, C243B, C444A and EMS 131
C248V, C448S, C548F,
CHM100 and CHM110
C243A, CJA 111, 121, 131 and 201
ECE 110, 110, 122, 138, 142, 151, 152, 153 and 154
EDU 206 and 207
HTH 120 and 202
PED 168, 200 and 210
PSY 216, 222 and 238
Deleted Courses
BIS 103, 104, 106 & 107
BUS 123, 136, 137 & 276
PED 114, 146, 161, 235

Dr. Campos mentioned that students can take Math 045 course if they score low on the ACT. As a pre-requisite students must receive a test score of 0-30 on the Compass Placement Test.

Dr. Granados firmly stated that if ICCB has not given approval for certificates what do we explain to our students since we should not be offering or promoting it if we haven’t received approval. It is a violation. Mary Ann Tobin stressed that the Center for Excellence will be monitoring it and the certificate programs are currently not listed on the fall 2013 schedule.

Cynthia Harris shared with Senate that Math 040 is a one credit hour standalone course. It is a one test preparation course.

Dr. Flaherty stressed at this time that the Math 040 course is a tabled item.

Dr. Flaherty movement to accept the Curriculum Report with the exception of Math 040 was moved by Dr. Christina Brophy and seconded by Julie Gilbert in addition to being endorsed by Academic Senate.

B. Academic & Scholastic Standards: Julie Gilbert informed Senate that Pamela Perry provided their subcommittee with a review of the HLC Report criteria and encouraged everyone to provide feedback on the necessary requirements of Chapter 5. Tracy Wright updated the Academic & Scholastic Standards website. The 2013-2014 meeting dates and location will be determined at a later date. Julie Gilbert met with Dean Amanda Turner regarding the information received from the CAEL representative on portfolio preparation and review processes. The information was later relayed to the committee. The ASSC subcommittee met with Renee Wright and both have agreed to collaborate on two workshops for fall 2013 to encourage students’ success. The subcommittee also met with Shelley Tiwari from the Data Team to discuss past and current student success activities by ASSC.

C. Student Development: Mary Casey-Incardone shared with Senate that their subcommittee went over pending items such as: 1) confirming a date as well as obtaining a speaker for the fall 2013 Health & Wellness event, 2) completing the necessary website updates before summer ends and 3) HLC review and discussion of Chapter 5.

The committee also discussed new business items such as: 1) goals for next year, 2) partnering with the “One Book, One Triton” committee for next year focuses on helping students learn about the resources that are available to them, 3) possibility of partnering with other college committees in order to create an event that would educate and celebrate Triton’s diversity issues and
4) Committee membership and scheduling of meeting dates for 2013-2014.

D. Academic Support: Bob Greenwald presented Senate with a revised Placement Test brochure.

He mentioned that deleted items are now available in the Library. The resources will be available and on hold in library. Accommodation Services are now included in the brochure. Childcare is not available. Financial Aid is referenced in the revised brochure along with contact information for various supported areas. http://www.triton.edu/placementtesting/

The subcommittee next steps are to:
1) Publish a new version of the brochure. Admissions will distribute the brochure to all accepted students.
2) Update the http://www.triton.edu/placementtesting/ to reflect all necessary changes and
3) Create a hardcopy, electronic materials, and/or presentations.

Dr. Turner commented that she is still concerned about the messaging to students that need to take those college readiness courses, “it may give the wrong message”. She also asked if we should anticipate that this document will be presented to Senate again or will it be forwarded to the Placement Testing Center. Bob said that they are expecting to provide the Placement Testing Center with this revised brochure.

Dr. Flaherty movement to accept Academic Support Committee’s recent changes to the Placement Testing brochure was seconded by Liz Brindise with an endorsement from Academic Senate.

E. Marketing: Mike McGuire informed Senate that Dr. Griffin will work with the Marketing Subcommittee to help develop a brand and icon so that it will be more recognizable. He will also provide some content and then the page will updated. It will then be pushed out to the local chamber so that once the brand is established it can then be pushed out to market.

F. Quality of Life: Dr. Christina Brophy reported on behalf of Kathi Deresinski. She advised Senate that their April 18, 2013 meeting was cancelled due to severe flooding that occurred in the surrounding areas. Their last meeting for this term is scheduled for May 16, 2013 at 2pm in Room E-209.

G. Professional Development: Liz Brindise reported on behalf of Peggy Munighan. Liz is happy to report that the Faculty Recognition Open House was a success and special acknowledgment goes to the CTE for helping to plan this event. Director of Planning & Accreditation, Pamela Perry also joined our meeting to discuss Chapter 5 in order to help us prepare for the upcoming HLC visit later in the year. Lastly, their subcommittee has been working on a number of professional development opportunities for next year under the category of teaching excellence.

H. Assessment: Larry Manno shared with Senate that the Assessment Subcommittee has developed a 4 year plan that will begin during the fall 2013 and end by spring 2017 semester. At their next meeting the committee will come up with a plan for the first three outcomes and basically just
wanted everyone to be aware that they are responsible for coming up with the plans, collecting the data and recommending implementation. There is no additional mandatory needed from faculty.

In regards to membership, the Library has requested representation to be added to this committee. Currently there are 8 full-time faculty members which will change it to 9 full-time faculty members consisting of (4) from Arts & Sciences, (2) from Business & Technology, (1) Health Careers and Public Services Program and (1) from the Library.

AD HOC COMMITTEE REPORTS

A. Learning Communities: Renee Wright advised Senate that a Webinar Hosting is scheduled on May 15, 2013 at 2:30pm in Room E-308. This is another option to obtain a better review of the structure model. The workshops will help to supplement and provide students with the assistance that they may need. The webinar is scheduled for 2 hours and will show how other campuses have already implemented it.

B. TAC: Humberto Espino informed Senate that their subcommittee has been reviewing Chapter 5 in preparation for the upcoming HLC visit. The TAC webpage is up and running is requesting that Senate allow TAC to add a link on the Senate webpage.

There are currently 47 SMART classrooms that have been completed earlier than anticipated. The TAC will be scheduling workshops soon and will send department emails containing the dates and times.

ELECTIONS

A. Chairperson of the Senate, 2013-2014
Dr. Flaherty won by unanimous vote.

B. (2) Members elected to the IL Board of Higher Education Faculty Advisory Council
Lore Carvajal is the new IBHE Representative and Khallai Taylor is the new IBHE Representative Alternate.

NEW BUSINESS

VP Olson advised Senate of the recommendations for full-time faculty positions for FY15 as follows:
- Medical Assistant has been withdrawn
- Environmental Sciences – moved - curriculum development is still in progress

FY15 Full Time Faculty Recommendations will begin in August 2014 and is as follows:
- 1 Fire Science, EMT and EMP Programs.
- 1 Psychology
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- 1 Sociology
- 1 Chemistry
- 1 College Readiness Math
- 1 College Readiness Writing
- 1 Counselor
- 1 Environmental Sciences (moved from FY14)

OLD BUSINESS

Higher Learning Commission – Pamela Perry reminded everyone that last week Chapter 6 was recently made available and earlier this week Chapter 7 will also be available for viewing. Any feedback that you have should be sent directly to Pamela Perry by no later than May 31, 2013.

ANNOUNCEMENTS

Dr. Flaherty advised Senate that there are currently two tech spaces (east/west) available.

ADJOURNMENT

Motion: Motion to accept was seconded by Liz Brindise and Rebecca Fournier. Dr. Flaherty adjourned the meeting at 4:25 P.M.

Respectfully submitted:  
Rosa Parker, Recording Secretary

Minutes Approved:  
Michael Flaherty, Senate Chairperson