CALL TO ORDER: Dr. Michael Flaherty called the meeting to order at 2:37 P.M.

Members Present: Maxi Armas, Liz Brindise, Sue Campos, Mary Casey-Incardone, Kathi Deresinski, Marianna Desmond, Michael Flaherty, Rebecca Fournier, Julie Gilbert, Bob Greenwald, Dubravka Juraga, Larry Manno, Seth McClellan, Mary Mitchell, Peggy Mumighan and Lisa Samra

Adjunct Representative: Adrian Fisher

College Council Functional Committee Additions:
Ex-Officio Members: Patricia Granados, Cheryl Antonich, Doug Olson, Doris Davenport, Paul Jensen and Ric Segovia

Guests: Deborah Baness-King, Virginia Cabasa Hess, Lindsey Westley, Tina Swiniarski, Geoff Hiller, Sujith Zachariah, Quincy Martin, Darryl Tyndorf, Sherry Burlingame, Brenda Jones Watkins and Marie-Ange Zicher

APPROVAL OF MINUTES

Mary Mitchell made a motion to accept the minutes of October 8, 2013 seconded by Liz Brindise.
♦ Motion carried unanimously by voice vote.

COMMITTEE REPORTS

A. College Curriculum: Dr. Susan Campos advised Senate that Math 101 and 102 courses have updated their prerequisites and that NUR 095, NUR 105 and NUR 290 courses are the most recently revised courses within the Curriculum Department.

Dr. Flaherty movement to accept Curriculum report was accepted by Lisa Samra and seconded by Seth McClellan, in addition to being endorsed by Academic Senate.

Dr. Campos also shared with Senate that there are number of unreimbursed courses which tend to cause our students to have to pay for these extra fees, so we need to be more mindful when it comes to these very same courses.

B. Academic & Scholastic Standards: Julie Gilbert provided a brief overview of the CAEL process informational workshop which will take place early December 2013. Dr. Sujith Zachariah advised ASSC that the committee is very close to signing the agreement and will not require board approval. Julie did ask for feedback from Academic Senate as to the best workshop date.

She also reported that the Textbook Readability Workshop on October 31, 2013 was successful especially since 15-20 faculty members were in attendance. Faculty is encouraged to attend Part II even if they did not have an opportunity to attend Part 1.

Lisa Samra asked if we should think about accessibility to send a technician in with major points. It was mentioned that new future projects were discussed in regards to communicating with schools
Liz Brindise inquired if the policy was included in the school’s catalog. Julie stated that she will have to look into that.

C. Student Development: The Senate Subcommittee met on 10/17/13 and continued discussion on the following items:

- Increasing membership to 13 by adding 2 additional faculty members.
- Assisting single mothers to overcome various obstacles while in pursuit of further their education.
- Collaborate and assist more often with campus and community groups or wherever the need is.

They also discussed the possibility of co-sponsoring a Teen Summit Conference with a local community organization that Triton has previously collaborated with. Lastly they communicated about mental health and its impact on our students as well as how we might be able to help since efforts are already underway.

D. Academic Support: Bob Greenwald shared with Senate that their subcommittee is working on moving the libguide to ensure that it has a more prevalent presence on our website. There was some discrepancy whereas the schedules listed Thursdays incorrectly but that has been corrected.
The next meeting will be held on November 4, 2013.

E. Marketing: Nothing to report at this time.

F. Quality of Life: Kathi Deresinski advised Senate that they met on October 19, 2013. They are currently working on a flyer which is in conjunction to the awareness poster which is relative to theft. Students are constantly reminded not to leave their cell phones and book bags unattended.
The committee is currently working with graphics regarding the poster and waiting for input from other committees, individuals and departments before submitting to Senate. Their next regularly scheduled meeting is at 2pm on November 21, 2013.

G. Professional Development: Peggy Murnighan stated that the committee had a very positive meeting with the HLC. They asked them about their wish list and they replied that it would be nice to have a budget to work from since department chairs have a stipend for all of the academic committees and that adjunct faculty receives compensation for extra duties on campus. They provided the HLC Team with a SMARTteaching goodies bag which contained a pen, bookmark and course description sheet.

Peggy also shared with Senate that she recently met with VP Olson regarding the format and approach to the upcoming Spring Faculty Workshop.
Academic Senate Report

It was also mentioned that there are now three subcommittees for the faculty awards and they plan to continue on this path for the next year.

**H. Assessment:** Larry Manno reminded everyone that the implementation reports from the previous year’s 2012-2013 assessment and plans for the upcoming year are due on November 15th. A detailed list of the implementation reports that have not been submitted can be found at http://www.triton.edu/assessments

Also on the Assessment webpage it will also show what each area has completed during the academic year 2012-2013 and a prize will be given for the best department.

**AD HOC COMMITTEE REPORTS**

**A. TAC:** Humberto Espino provided updates on the following items:

- SMART Room Initiative is collaborated through the blackboard. Therefore the committee is currently working towards identifying committee members that will help to test this tool, so training is the first step. The committee plans to use this tool for online classes, office hours for faculty, online workshops or conference meetings, review sessions and when conducting interviews.

- The committee will be looking for feedback from students and faculty. They are also looking to determine what the purpose is by using survey monkey and will working closely with the Research Department.

- Mobile Laptop Cart - This will be used for classrooms without technology. Unfortunately, they are running into problems with the infrastructure.

TCSA President, Doris Davenport stated that the student government is willing to help with the survey. While Faculty and Senate Member, Lisa Samra volunteered to assist in anyway as well.

Humberto reminded everyone that the TAC Meetings are held at 2pm on the 2nd Wednesday of each month.

**OLD BUSINESS**

**A. Student Success** - Interim Dean Shelley Tiwari provided Senate with updates regarding our 2 student success strategies as follows:
1) Revamping College Success courses for at-risk students
2) Enhanced Placement Testing for incoming students
Both of student success strategies were confirmed for implementation by the college earlier this year. There are 2 workgroups assigned for these strategies that are currently in the process of developing an action plan. Interim Dean Tiwari will give additional updates as the groups proceed with their plan.

ANNOUNCEMENTS

Both Dr. Flaherty and Dr. Granados thanked everyone for their participation during the HLC visit. President Granados mentioned that she provide a copy of the HLC report as soon as she receives it. She also reminded everyone that the President’s Reception is tomorrow on November 13, 2013 at 6pm. Triton College Foundation will be honoring Mary Jo Shuler, Board Member of Oak Park River Forest Community Foundation.

Seth McClellan announced that the Fine Arts Department will present “Fuddy Meers”, a dark comedy on November 15-17 and 21-24, 2013. Tickets are $12 general admission, $10 students, faculty and seniors. For additional information please visit www.triton.edu/entertainment

Dr. Juraga reminded Senate that the library will have their book sale on December 2-9, 2013. For additional information including hours available for purchase, please visit http://www.triton.edu/NewsAndEvents_detail.aspx?id=17225&terms=book%20sale

ADJOURNMENT

Motion: Motion to accept which was seconded by Dr. Susan Campos and Jacqueline Mullany. Dr. Flaherty adjourned the meeting at 3:15 P.M.

Respectfully submitted:  
Rosa Parker, Recording Secretary

Minutes Approved:  
Michael Flaherty, Senate Chairperson