**Job ID:** 3891054  
**Job Title:** Plant Maintenance Mechanic - Facilities  
**Company:** American Airlines  
**Job Type:** Full Time  
**Location:** Chicago, IL 60666  
**Job Description:** Description The work of the Mechanic Plant Maintenance - Facilities classification includes the following: Lay-out, planning and execution of the complex maintenance assignments requiring the skills of one or more of the maintenance trades, such as electrician, electronics technician, plumber, steamfitter, carpenter, painter, millwright, heating and air-conditioning or other similar skilled journeyman trades. Such duties shall include, among others, the necessary sequence of operations to trouble shoot, disassemble, clean, check, repair, rework, replace, fabricate, assemble, install and adjust any building component, plant equipment, machinery, accessories, parts, etc., and explaining work procedures to personnel assigned to assist in such work. Works according to Company regulations and procedures and instruction from Crew Chief or supervisor. Completes forms connected with his work assignments according to established procedures and will communicate with other Company personnel as required in a manner designated by the Company.  
**Job Requirements:** Qualifications ·High School diploma or GED ·Thirty-six months (36) or more journeyman experience in one or more maintenance trades such as a carpenter, electrician, HVAC, millwright, painter, plumber, or welder ·Must be willing to work outdoors in any weather conditions in accordance to AA Safety Guidelines ·Must be willing to work extra hours when there are operational needs, such as weather delays ·Ability to work rotating shifts including weekends, holidays and days-off ·Valid state driver's license ·Possess the applicable state or city license ·Ability to read, write, fluently speak and understand the English language or language native to geographical location ·Must fulfill FAA criminal background checks to qualify for unescorted access privileges to airport security identification display areas (SIDA), if applicable ·Must be able to secure appropriate airport authority and/or US Customs security badges, if applicable * Travel to the interview and any subsequent relocation expenses are the responsibility of the candidate.  
**Application Instructions:** In addition to applying through your school system, American Airlines requires you to apply at https://amairlines.taleo.net/careersection/2/jobdetail.ftl?lang=en&job=1501155. Please accept our thanks in advance.  
**Contact:** Hans C. Patiam  
**Address:** 4333 Amon Carter Blvd., Fort Worth, TX 76155  
**Phone:** 866-872-3945  
**Apply Online:** https://amairlines.taleo.net/careersection/2/jobdetail.ftl?lang=en&job=1501155

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**Job ID:** 3891305  
**Job Title:** Press Operator - Staple Cell (2nd shift)  
**Company:** Flexco  
**Job Type:** Full Time
Degrees Wanted: Diploma
Location: Downers Grove, IL 60515
Salary:
Job Description: Shift: Monday - Friday, 2:15pm - 10:45pm Perform duties to set up and operate automatic punch presses and staple making assembly machines, operate automatic pin cutting equipment and hand pack products as a staple cell operator. Work from work orders, router cards, bills of material, packing procedure chart, kit list, set up operating and maintenance procedures and instructions: 1.Set up automatic punch presses, install and align progressive die sets to perform a variety of blanking, forming, piercing, and trimming operations. Replace buttons, punches, and forms stripper plates as necessary. 2.Analyze machine problems, make minor repairs and operating adjustment, fill out maintenance ticket if necessary. Replace and install sensors in proper position as required. 3.Pull dies and replace defective and worn punches and blades and clean or replace ball bearings in die module as necessary. 4.Set up automatic staple maker assembly machine, change tooling, make required adjustments, clean and lubricate equipment. 5.Reset butt welder as necessary to insure proper seaming of material. 6.Troubleshoot staple making machine problems, replace worn and defective components such as wheels, cutters and bearings. 7.Monitor equipment operation and quality of products, inspect parts after each setup, periodically pull samples, test and inspect samples, notify supervisor of quality problems and perform SPC procedures as required. 8.Determine when dies need to be sharpened, troubleshoot ordinary equipment problems and make adjustments as necessary to maintain product quality standards. 9.Perform preventive maintenance procedures on equipment as prescribed. 10.Move, store and pull material as required. 11.Program automated equipment to cut pins to various sizes and lengths to meet order specifications. 12.Manually grind to point cut point ends on belt of pedestal disc grinder. 13.Count and pack products such as pins, staples, washers and lacing cartons as specified. 14.Balance inventory. 15.Ensure proper components and literature are packed in cartons as required. 16.Attach proper label to carton and seal purchases according to prescribed procedures. 17.Prepare required paperwork. 18.Notify supervisor of unusual equipment and material problems.
Job Requirements: * High school diploma or equivalent * Minimum 3-5 years of experience operating a punch press in a metals manufacturing environment * Strong mechanical knowledge and skills * Machine repair/troubleshooting experience; ability to troubleshoot progressive dies * Experience using tools such as calipers, micrometers, and basic hand tools * Experience reading and interpreting blueprints * Strong attention to detail * Able to work successfully in a team environment and interact in a positive and constructive way with coworkers * and get along well with others * Strong focus on safety, quality, and process improvement * Good communication skills; able to read and write in English * Basic math skills * Computer skills required in Microsoft Windows and Outlook * Positive attitude and strong work ethic
Application Instructions: Apply online via our website, www.flexco.com, under the Careers tab. Flexco offers a generous compensation and benefits package including medical, dental and vision, 401(k) with matching funds, pension plan, life insurance, short-term and long-term disability insurance, paid vacation, and more.
Contact: Flexco
Address: 2525 Wisconsin Avenue, Downers Grove, IL 60515
Apply Online: http://www.flexco.com/careers.html
Expires: 04/01/2015
Job ID: 3891317
Job Title: Shipping Team Member
Company: Flexco
Job Type: Full Time
Degrees Wanted: Diploma
Location: Downers Grove, IL 60515
Salary:

Job Description: Shift: Monday - Friday, 8:00am - 4:30pm Work from customer orders, quality procedures, computer file data, computer procedures, export cover sheets, UPS and shipper rate charts, returns, cycle count sheets and instructions: * Freight: prioritize work according to planned delivery dates, pick customer orders from stock, verify accuracy and completeness of orders picked, pack items, print and apply labels, perform required computer inventory transaction procedures, weigh completed customer orders, post weights as required, initiate bills of lading, move completed orders to freight staging area and load trucks. * Contact carriers as necessary for pickups. * UPS: prioritize work according to planned delivery dates. Pick customer orders from stock, verify accuracy and completeness of orders picked, pack items, and process customer UPS order through computerized manifest system. Generate daily UPS reports and distribute copies to UPS. Investigate and resolve problems. * Export: prioritize and prepare customer export orders for shipment according to planned delivery dates. Pick order items, palletize or place in proper carton and write bills of lading following required export procedures. Move completed orders to freight staging area and load trucks. Coordinate activities with Export Customer Service and Planning departments as required. * Work with production departments to rush movement of product to finished goods. * Unload trucks with packing materials and store in designated area. * Perform various team administrative duties involving safety, staffing, job assignment, goal setting, communication, cycle counting, quality, budgeting and partnering. * Use forklift truck, backpacker, hand truck, hoist, computer, shrink wrap equipment, stitcher, power saw, typewriter, banding and tape machine, UPS manifest system, postage meter, packaging equipment and hand tools. * Follow safety rules and keep work area in a clean and orderly condition. * Perform other related duties as assigned.

Job Requirements: * Minimum 1 year of relevant shipping experience * High school diploma or equivalent * Ability to lift 65 pounds

Application Instructions: Please apply via our website, www.flexco.com, under the "Careers" link. Flexco offers a generous compensation and benefits package including medical, dental and vision, 401(k) with matching funds, pension plan, life insurance, short-term and long-term disability insurance, paid vacation, and more.

Contact: Flexco
Address: 2525 Wisconsin Avenue, Downers Grove, IL 60515
Phone: 6309710150
Apply Online: http://www.flexco.com/careers.html
Expires: 04/02/2015
Job ID: 3892153
Job Title: Pet Counselor
Company: Petland and Aquarium Adventure
Job Type: Full Time, Part Time
Location: Bolingbrook, IL 60440
Salary: $8.25/hr plus incentives
Job Description: As a Pet Counselor you will be responsible for Customer Service and Sales, Animal Care, and the Presentation and appearance of the store. If you have a passion for animals and enjoy talking with customers about their animals, we are the place for you.
Application Instructions: Please follow the link and complete the online application process.
Contact:
Address: 744 E.Boughton Rd., Bolingbrook, IL 60440
Phone: 6307391213
Apply Online: https://my.peoplematter.at/petlandaqa/HIRE

Expires: 04/02/2015
Job ID: 3892155
Job Title: Shift Managers
Company: Petland and Aquarium Adventure
Job Type: Full Time
Location: Batavia, IL 60510
Salary:
Job Description: We are looking for a unique individual to manage a fun and fast paced full line Pet Store, in the Far West Suburbs of Hoffman Estates, Bolingbrook or Batavia. All candidates should have prior retail sales management experience, preferably in the pet industry. In this challenging role, you will be responsible for the success of store operations and sales. This will include personnel management, goal setting, coaching, customer service, and animal care. The ability to work retail hours, and be on your feet for long periods of time is also required.
Application Instructions: Please follow the link above and apply online.
Contact:
Address: 401 N. Randall Rd., Batavia, IL 60510
Phone: 6307611047
Apply Online: http://https://my.peoplematter.at/petlandaqa/HIRE

Expires: 04/02/2015
Job ID: 3892161
Job Title: Sales
Company: Numalliance North America
Job Type: Full Time
Degrees Wanted: Associates, Bachelors, Certificate
Job Target: Any Job Target
Location: Elk Grove Village, IL 60007
Salary: Base salary and commission

Job Description: Leading international manufacturing company of CNC equipment located in the Chicago O'Hare area has an immediate opening for a Sales Technician/Engineer. The primary function of this position is to provide commercial services to our customer base throughout United States. This to include: Show management, Networking, Prospection, Cold Calling, Representation Management, Negotiation and Follow-up. This job is based in Chicagoland area with travel is required as 50-70% of the time all over United States. A staff of professional technician and sales support is provided. Job Requirements: Minimum of 1 year of relevant working experience. Strong willingness to understand and to learn a very competitive landscape. Proficiency in English is necessary, second language is a plus. Self reliable and autonomous: need to be able to operate well unsupervised while reporting on regular basis to supervisor. Multi tasking, efficiency and customer service orientation are a must to work in a demanding yet rewarding environment. Salary/Benefits: Benefits to include health/dental and company funded 401K

Job Requirements: Willing to learn

Contact: Ludovic Vallet
Address: Advanced Technology Center 1361 Howard, Elk Grove Village, IL 60007
Phone: 847 439 4500
Fax: Machinery manufacturer
Email: lvallet@numalliance.com

Expires: 04/02/2015
Job ID: 3892363
Job Title: RN, LPN, BSW, MSW, LSW, LCSW
Company: SOUL CARE SERVICES, INC.
Job Type: Full Time, Part Time
Degrees Wanted: Bachelors, License, Masters
Majors Wanted: Any Major
Job Target: Any Job Target
Location: IL
Salary:
Job Description: Providing direct patient care at home. Coordination of care with physicians, family members and the agency.
Contact: HEMALI SHAH
Address: 2200 E Devon Ave suite - 309, Des Plaines, IL 60018
Phone: 847-708-4929
Email: hshah@soulcareservices.com
Apply Online: http://www.soulcareservices.com

Expires: 04/02/2015
Job ID: 3892427
Job Title: Regional Sales Manager
Company: Ventfabrics
Job Type: Full Time
Location: IL 60630
Salary: base plus commission
Job Description: We are looking to hire a fresh talent with 0 to a few years experience willing to travel up to 15 weeks a year throughout the country.
Application Instructions: Please email or fax us your resume for consideration. Thank you
Contact: John Hardy
Address: 5520 N. Lynch Ave, Chicago, IL 60630
Phone: 773-775-4477
Fax: 773-775-5065
Email: sales@ventfabrics.com

Expires: 04/02/2015
Job ID: 3892430
Job Title: Insurance Team Sales Associate
Company: GP Insurance Solutions LLC- An Allstate Agency
Job Type: Full Time
Location: River Forest, IL 60305
Salary: $21,600 - $40K; inclusive of
Job Description: Seeking an inside insurance sales associate. A Salesperson profile is required. A person that believes in and strives for accountability goals will prosper in the role. An IL Property & Casualty License is required prior to hiring, but not to interview for the position. Bilingual in Spanish and/or Eastern European languages (i.e. Polish) is highly desired Someone with a year experience is a plus.
Application Instructions: To apply please e-mail your resume to Mr. Garfield Phillpotts at gphillpotts@allstate.com
Contact: Garfield Phillpotts
Address: 7621 W. Lake Street, River Forest, IL 60305
Email: gphillpotts@allstate.com
Expires: 04/02/2015
Job ID: 3892450
Job Title: Entertainment Crew
Company: Record-A-Hit Entertainment
Job Type: Part Time
Location: Elk Grove Village, IL 60007
Salary: $11/hr

Job Description: To complete our roster we are looking for people who will arrive at a predetermined time to our warehouse ON TIME, assist IN LIFTING AND LOADING our vehicles with the equipment needed for an event, either DRIVE OR IN OUR VEHICLES to event, UNLOAD, SET-UP AND INFLATE, then SUPERVISE the attractions for safety and to keep order. After the event (usually 4 hour duration), crew person will DEFLECT, ROLL UP AND RETURN TO WAREHOUSE, then put them where they belong in warehouse. When we contract events with our clients, the scheduler calls names on our roster to fill the schedule. When jobs are offered, you can choose which jobs to accept, depending on your schedule. Events are USUALLY scheduled weeks in advance. Each "job" begins in are our warehouse at 1495 Tonne Road, Elk Grove Village. The average length of "job" is usually 8 hours end to end. Shift starts usually three hours prior to event start time to allow for loading, delivery and set-up. Shift usually ends 2 hours after event ending time to allow for loading, driving and unloading. Most events last 4 hours. For this length of time (8 hours), Record-A-Hit pays $80 flat rate. RAH considers their crew "Part Time Employees". RAH pays a flat rate $88 for 8 hour job. If job time exceeds 8 hours, we do pay a specified rate for each hour of overtime. Crew is paid twice a month and are required to provide an invoices detailing jobs worked, by the end of each pay period, (this form is provided). No set number of hours can be guaranteed. The amount you work depends on our bookings and your availability. WE WILL DRUG TEST ALL APPLICANTS We are looking for people who: 1. Have good clean, neat appearance. 2. Have good people skills, patience and can work with kids, teens and adults. 3. Are enthusiastic and upbeat. 4. Have a legal drivers license (not required) 5. Can take direction from Crew/Supervisor

Contact: Dipesh Kadakia
Address: 1495 Tonne Road, Elk Grove Village, IL 60007
Phone: 8476901100
Fax: 8476901122
Email: dkadakia@recordahit.com

Expires: 04/02/2015
Job ID: 3892724
Job Title: Summer Outreach Assistant in Youth Services Department
Company: Mount Prospect Public Library
Job Type: Part Time, Seasonal
Location: Mount Prospect, IL 60056
Salary: $10.72 per hour
**Job Description:** Part-time position available from June 9 to August 8. Position includes working with children, including special needs and ESL. Provides storytimes and promotes summer reading at schools and other sites. High school diploma required. Keyboarding and computer experience required. Experience with or educational training for children, ages 3 to 8 required. $10.72 per hour. Spanish language skills a plus. Must have a valid Illinois driver's license. Scheduled for 20 hours a week: four hours a day for nine weeks. Some flexibility with scheduling may be required. Schedule: Monday through Friday 9 am to 1 pm See http://mppl.org/about/jobs/ for detailed job description and how to apply

**Job Requirements:** See http://mppl.org/about/jobs/ for detailed job description and how to apply

**Application Instructions:** See http://mppl.org/about/jobs/ for detailed job description and how to apply

**Contact:** Human Resources

**Address:** 10 S. Emerson St., Mount Prospect, IL 60056

**Phone:** 847-253-5675

**Email:** jobs@mppl.org

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**Expires:** 04/02/2015

**Job ID:** 3892734

**Job Title:** Summer Reading Assistant - Fiction/AV/Teen Department

**Company:** Mount Prospect Public Library

**Job Type:** Part Time, Seasonal

**Location:** Mount Prospect, IL 60056

**Salary:**

**Job Description:** Spend summer working in an exciting, fast-paced job which will also look good on a resume! This job is perfect for a college student who enjoys working with teenagers and adults in a public service setting. This two-month appointment will be in the Fiction/AV/Teen Services Department at the Mount Prospect Public Library and will include assisting patrons at the public service desk with the teen and adult summer reading programs including sign-ups, recording progress, and handing out prizes, and other summer reading tasks. Also included will be assisting the librarians with other duties. High school diploma required. Hourly pay is $10.72. Schedule: Average 19 hours per week for eight weeks, May 29 through August 3, 2015 Monday, Tuesday, Wednesday, Thursday noon to 3 pm or noon to 4 pm Friday 4 pm to 7 pm Two weekends within eight weeks: Saturday noon to 4 pm Sunday 1 to 4 pm or 1 pm to 5 pm Some flexibility from this posted schedule is needed at the beginning and end of Summer Reading Program. See http://mppl.org/about/jobs/ for detailed job description and how to apply.

**Job Requirements:** See http://mppl.org/about/jobs/ for detailed job description and how to apply.

**Contact:** Human Resources

**Address:** 10 S. Emerson St., Mount Prospect, IL 60056

**Email:** jobs@mppl.org
Expires: 04/02/2015
Job ID: 3892788
Job Title: Environmental Services Technician
Company: Marianjoy Rehabilitation Hospital
Job Type: Full Time, Part Time, Seasonal
Degrees Wanted: Certificate, Diploma
Location: Wheaton, IL 60187
Salary: $10-$12 per hr DOQ

Job Description: The Environmental Services Technician I is responsible for cleaning and sanitizing assigned areas of the hospital utilizing proper infection control and health department standards. Specific Responsibilities: The Environmental Services Technician I performs a variety of cleaning procedures, including vacuuming carpets, dry/wet mopping floors, emptying trash, spot cleaning windows, and high and low dusting. The EVS Tech I Monitors the operation of equipment and reports any repairs and/or malfunctions. The EVS Tech I is also responsible for assuring that the cleaning cart is adequately supplied with paper goods and cleaners. Marianjoy provides competitive salaries and benefits that includes medical, dental, vision and life insurance, as well as, continuing education support and tuition reimbursement.

Job Requirements: Education: A high school diploma or equivalent is required. Experience: One year of experience in housekeeping services is preferred. Knowledge: Knowledge of infection control procedures and/or sanitation procedures is preferred.

Application Instructions: Interested candidates should apply online at www.marianjoy.org

Contact: Lori Kramer
Address: 26W171 Roosevelt Road, Wheaton, IL 60187
Phone: 630-909-7116
Fax: 630-909-6960
Apply Online: http://www.marianjoy.org

Expires: 04/02/2015
Job ID: 3892790
Job Title: Transporter
Company: Marianjoy Rehabilitation Hospital
Job Type: Part Time
Degrees Wanted: Certificate, Diploma
Location: Wheaton, IL 60187
Salary: Depending on qualifications

Job Description: The patient transporter is responsible for transporting patients to and from scheduled therapy and clinic appointments, coordinating daily schedules to accommodate patient or clinician changes to schedule. This position will also be responsible for the inspection of transportation equipment for damage and/or repair before transporting patients.
Job Requirements: Education: High School Degree or equivalent. Experience: Previous patient transport experience is preferred. Ability to follow oral and written instructions is required. Ability to push/pull patients in wheelchairs with weights of up to 300 lbs for up to 80% of the work day. Ability to push/pull carts weighing 300 lbs, occasionally. Experience in positioning patients preferred.

Application Instructions: Interested candidates should apply online at www.marianjoy.org

Contact: Lori Kramer
Address: 26W171 Roosevelt Road, Wheaton, IL 60187
Phone: 630-909-7116
Fax: 630-909-6960

Expires: 04/02/2015
Job ID: 3892791
Job Title: Cook I
Company: Marianjoy Rehabilitation Hospital
Job Type: Part Time, Seasonal
Degrees Wanted: Certificate, Diploma
Majors Wanted: Culinary Arts
Job Target: Any Job Target
Location: Wheaton, IL 60187
Salary: $13/hr DOQ

Job Description: The Cook I is primarily responsible for the daily preparation, serving, and proper-portioned food for all patients, guests, sisters and employees in accordance with production sheets, standardized recipes, preparation methods (chopped, puree), portion control, time schedules and sanitary standards and to assure that the highest degree of quality care is maintained at all times. Specific Responsibilities: Food Production and Cooking: - Daily reviews dinner menu & production sheets - Prepares food items from scratch or convenience foods. - Dishes up cold food items, prepares salads and salad toppings, sandwiches and desserts. Sanitation: - Cleans and sanitizes food storage coolers, carts, warmers. - Performs daily, weekly and monthly cleaning as required. - Records and maintains all required sanitation logs/cleaning schedules, and signs off where required. Supplies: - Pulls needed food supplies from the freezer and storeroom. - Stocks station as needed - Maintains health department standards. - Dates, labels, and rotates stored food, utilizing the FIFO method. (First in First out) - other job duties as assigned

Job Requirements: Education: Must have a High School or Equivalent (GED) or in lieu of High school diploma or GED, must have 3 years minimum from scratch cooking experience in a healthcare, restaurant or hotel setting. 6 months - 2 years: Culinary training Preferred Experience: Prior experience as a Cook or in food service is preferred, but not required. Certification: Illinois Department of Public Health Sanitation Certificate or able to obtain one within 6 months of employment. Knowledge: 1. Capable of dealing effectively with supervisory and non-supervisory personnel as well as patients and visitors. 2. Knowledgeable of HACCP procedures. 3. Ability to read and understand written and oral instructions in order to follow
directions for tasks assigned. 4. Hand and eye coordination necessary as well as agility and quickness. 5. Basic working knowledge of computer and internet. 6. Must be able to work effectively in a team setting. 7. Excellent customer service focus is required. 8. Ability to work well under stress is required. 9. The ability to provide a high level of customer service and to function as a team member is required. 10. Basic knife handling skills. 11. Basic cooking (i.e. grilling, steaming, toasting and boiling) & math skills. 12. Understanding and knowledge of safety, sanitation and food handling procedures

Application Instructions: Interested candidate should apply on line at www.marianjoy.org

Contact: Lori Kramer
Address: 26W171 Roosevelt Road, Wheaton, IL 60187
Phone: 630-909-7116
Fax: 630-909-6960

Expires: 04/02/2015
Job ID: 3892792
Job Title: Food Service Worker I
Company: Marianjoy Rehabilitation Hospital
Job Type: Part Time, Seasonal
Degrees Wanted: Certificate, Diploma
Majors Wanted: Culinary Arts
Job Target: Any Job Target
Location: Wheaton, IL 60187
Salary: $10/hr DOQ

Job Description: Part time: every Thursday 5:30a-2p & every other weekend Saturday 5:30a-2p Sunday 6a-2:30p, holidays Specific Responsibilities: - Collects and delivers dishware from required locations. - Cleans soiled pots; cleans and sanitizes all eating, serving utensils and trays. - Returns sanitized items to designated areas. - Assist in transporting food to and from kitchens. - Takes out garbage, breaks down cardboard and places in appropriate receptacles. - Assembles tray line with prepared food and beverages. - Assembles patient's trays according to patient meal ticket. - Delivers and retrieves prepared meal carts/patient trays in nursing units. - Retrieves, clears, and cleans utility carts from nursing units. - Maintains and rotates appropriate stock in work area. - Cleans and sanitizes patient meal service wares using mechanical dish machine. - Prepares nourishments (daily patient snacks) and delivers to unit pantries. - Takes inventory of items in tray line stock area and coolers. Completes inventory request form, retrieves inventory from main kitchen and returns items, placing on items on the shelves including rotation of stock, dating and labeling. - Gathers items and prepares floor stock request. - Removes previous day's perishable floor stock supply and replaces with fresh supplies as needed. - Cleans and sanitizes equipment in designated work area. - Records all required sanitation documents. - Daily rotation of stock, dating and labeling of prepared food items. - other duties as assigned.

Job Requirements: Education: High School or Equivalent (GED) or In lieu of high school diploma must have 3 years of food service worker experience in a hospital setting, preferable in trayline or dish/pots position. Certification: Beginning July 2015 Serve Safe Food Handlers
certificate required. Experience: 6 months healthcare, restaurant, hotel or hospitality food service required. Knowledge: - Capable of dealing effectively with supervisory and non-supervisory personnel as well as patients and visitors. - Knowledgeable of HACCP procedures. - Ability to read and understand written and oral instructions in order to follow directions for tasks assigned. - Hand and eye coordination necessary as well as agility and quickness. - Basic knowledge of computer and internet. - Excellent verbal and written communication skills are required. - Must be able to work effectively in a team setting. - Ability to interface well with staff and visitors is required. - Excellent customer service focus is required. - Ability to work well under stress is required.

Application Instructions: Interested candidates may apply on line at www.marianjoy.org

Contact: Lori Kramer
Address: 26W171 Roosevelt Road, Wheaton, IL 60187
Phone: 630-909-7116
Fax: 630-909-6960

Expires: 04/02/2015
Job ID: 3892943
Job Title: Lead Teacher
Company: Alphabet Acres Daycare Center
Job Type: Full Time, Part Time
Degrees Wanted: Associates
Majors Wanted: Early Childhood Education
Job Target: Any Job Target
Location: Glenview, IL 60026
Salary: Discussed at interview

Job Description: The Lead Teacher will be responsible for a group of children ranging in age. The teacher will be responsible for curriculum, safety and care of the children. The teacher must be self motivated and have excellent communication skills. Our center follows the Illinois Early Learning Standards.

Job Requirements: Candidate must meet the requirements of DCFS as well as display a genuine love and care for all children. Must get along with others and have a leader personality.

Application Instructions: Please use Internet explorer to submit applications. We are having technical difficulties with Google.

Contact: Kimberly J Noll
Address: 3633 W Lake Ave Ste LL5, Glenview, IL 60026
Phone: 847-657-6207
Fax: 847-657-8345
Email: alphabacre@aol.com
Apply Online: http://abc-acres.com
Expires: 04/02/2015
Job ID: 3892968
Job Title: Software Engineer
Company: National Association of Boards of Pharmacy
Job Type: Full Time
Degrees Wanted: Bachelors
Majors Wanted: Computer Information Systems
Job Target: Any Job Target
Location: IL
Salary:
Job Description: Develop web based oracle programs/workflow programs. Support/maintain/enhance several modules in Oracle R12 ERP incl. TCA, INV, CRM, Financial, Logistics, Value Chain Planning, Order Management, iStore, etc. Meet w/end users, business analysts to gather information, analyze processes/compile requirement docs. Develop/implement new functionality in OM, FIN, CRM Modules. Develop Oracle User Interfaces for NABP’s Clearing House/License Verification Programs. Interface w/ business users, 3rd party vendors, QA analysts, Oracle Functional leads/other technical developers. Exp. performing design, Oracle Programming: SQL, PL/SQL, SQL Loader, Data Loader Languages Computing Languages: C, C++, Basics of Java, UNIX GUI Packages: Oracle Frameworks (OAF), Reports 6i & Forms 6i, Oracle Workflows, XML Publisher ERP: Oracle Applications 11i and R12 RDBMS: Oracle 8i, 9i, 10g & 11g Modules: Account Receivables, Account Payables, OM, INV, FA, iExpenses, CRM, Sys Administrator, Application Object Library/knowledge in PO/GL, Oracle Customer Online, CRM foundation Working Environments: Windows 95, 2000, NT, Windows 7, Windows XP
Job Requirements: /BS Degree. or Foreign Eq. in Comp. Sc. or Engineering field +5 yrs exp
Application Instructions: Please email your resume to HR@nabp.net
Contact:
Address: 1600 Feehanville Dr, Mt. Prospect, IL 60035
Phone: 847-391-4542
Email: HR@nabp.net

Expires: 04/02/2015
Job ID: 3893017
Job Title: Supervisor-Environ Services (Housekeeping)
Company: Marianjoy Rehabilitation Hospital
Job Type: Full Time
Degrees Wanted: Associates
Majors Wanted: Art
Location: Wheaton, IL 60187
Salary: depending on qualifications
Job Description: Marianjoy Rehabilitation Hospital located in Wheaton, IL has a full time opening for an Environmental Services Supervisor. The position is responsible for daily supervision of the Environmental Services staff for second shift to include: workload and shift assignments; customer service liaison for EVS department; distribution of keys and equipment; maintenance of inventories; responsibility for 2nd shift Quality Assurance indicators; moves and setups; waste management along with staff training and development. Additionally, this position will also serve as backup to the Director in the Directors absence.

Job Requirements: Education: Associate degree in Business (or related field) is required. Experience: Three or more years of EVS managerial experience working in a healthcare setting and the ability to work in a fast paced environment is required. Knowledge: An extensive hands on knowledge of EVS techniques in a healthcare environment with specific emphasis on floor care maintenance and familiarity with personal computer systems and software (Word and Excel) are essential. Proficiency with a computer keyboard is required.

Application Instructions: We offer medical, dental, life insurance, tuition reimbursement, paid time off and much more!! Interested candidates should apply on line at marianjoy.org

Contact: Lori Kramer
Address: 26W171 Roosevelt Road, Wheaton, IL 60187
Phone: 630-909-7116
Fax: 630-909-6960

Expires: 04/02/2015

Job ID: 3893252
Job Title: Clesen Wholesale - Purchasing Manager
Company: The Business Partner Network, Inc.
Job Type: Full Time
Degrees Wanted: Bachelors
Location: Evanston, IL 60202
Salary: $70,000 ($60,000 base)

Job Description: Clesen Wholesale is hiring a Purchasing Manager. The ideal candidate will have 5+ years of purchasing experience, be capable of managing vendors, at ease assisting salespeople by championing their vendors' product lines, and have good organization and communication skills. Experience managing others and horticultural knowledge are pluses.

Clesen Wholesale is the premier wholesale greenhouse and grower selling to independent garden centers and professional landscapers in the Chicago area, Northwest Indiana, and Southeast Wisconsin.

Job Requirements: Experience purchasing products in a B2B world

Application Instructions: Please send a resume with a cover letter to phil@philipyork.com. Please include your recent compensation history.

Contact: Philip york
Email: phil@philipyork.com
Expires: 04/02/2015
Job ID: 3893435
Job Title: Data Collection Associate
Company: CROSSMARK, Inc
Job Type: Part Time
Location: Glenview, IL 60025
Salary: Based on Experience

Job Description: CROSSMARK has part-time in-store positions available and is looking to add to its Field Intelligence Team. Are you looking for a job that allows you to directly contribute to the success of an organization? If you are an independent, self-starter that enjoys flexibility in your work environment then CROSSMARK's Field Intelligence Team has the perfect opportunity for you! As one of our Field Intelligence Team associates, you will be collecting consumer product data by counting inventories, scanning UPC codes, inputting price info, collecting display and promotional information with a handheld device, merchandising support and mystery shopping. You will also have the opportunity in many stores to build relationships with the store management- so outgoing personalities are a plus! Your primary goal is to help both the retailer and the manufacturer maximize sales and increase sales volume. This goal is accomplished through quality, accuracy, and timeliness in collecting data. Physical Demands: While working in retail stores the associate will be required to sit, reach (overhead, under and arms length), bend, climb, kneel, squat, walk on flat surface, lift up to 30 lbs., change position, and handle and carry a 2 lb. device for a prolonged period of time. Counting reserve stock in coolers/freezers may be required. Specific Skills: Complete Causal/Survey and PCT Skills Assessment Qualification Exercise within four (4) weeks of hire. Complete Audit Skills Assessment Qualification Exercise within eight (8) weeks of hire. (Approximately 160 hours of training.) Good verbal and written communication skills. Good organizational skills. Attention to detail. Ability to work independently while following directions. Proficient in basic PC skills. Must have reliable transportation, valid driver's license, and auto insurance. Must keep driver's license and insurance information current. Working Conditions (environment in which the job is performed): Retail stores

Job Requirements: Collect and transmit consumer product data gathered from designated retail stores as assigned by: Counting forward reserve inventories Reconciling purchases (invoices) against inventories Scanning UPC codes via hand-held device Collecting display and promotional information Inputting product price information Collecting and entering custom survey observational data Transmitting collected data daily via internet based on the requirements of the collection device Plan and organize assigned work within CROSSMARK Retail Data Collection by: In-store observation studies Training updates Task lists Store assignments Newsletters Occasionally downloading and printing forms Note: This job description does not imply that the above functions are the only tasks that may be performed. Associates will be expected, if possible, to follow any other job-related instructions and perform any other job-related tasks as directed by management. This role is not expected to exceed more than 25 hours per week, although the company does maintain the discretion to change the role based on the needs of the business and/or the client.

Application Instructions: Please Call 224/232-8235 or Email at lisa.wingerter@crossmark.com Lisa, for IMMEDIATE Consideration!!!! If sending an email please provide your contact
information and copy of your resume'.

Contact: Lisa Wingerter
Address: 5100 Legacy Drive, Plano, IL 75024
Phone: 224/232-8235
Email: Lisa.Wingerter@crossmark.com

Expires: 04/02/2015
Job ID: 3893462
Job Title: Food Demo/Events - Several Positions Available
Company: CROSSMARK, Inc
Job Type: Part Time
Location: Northlake, IL 60164
Salary: $10.50 per hour

Job Description: If you live in or near the below listed communities, we may have the perfect part-time job for you! This is a great opportunity for Stay-At-Home Moms, Students, and or Seniors. As a member of the CROSSMARK Events Team you will provide outstanding customer service to all customers by facilitating in-store food/product demonstrations & events. Your primary role is to share your passion about the product you are representing and interest the customer in purchasing the product and most of all... have fun while doing it! Flexible Schedule and WEEKLY paychecks! Job Requirements: - Must Have a Professional Appearance - Outgoing Personality -- Must Be Able to Grab Customers' Attention - Great Communication and Customer Service Skills_ - Ability to Retain Knowledge Regarding Products Features - Ability to Prepare For Events and Serve Food Samples in a Clean and Organized Manner - Available to Work Thursday through Sunday, 4 to 6 hour shifts - Access to Computer and Internet

POSITIONS AVAILABLE IN: ANTIOCH, ALGONQUIN, CRYSTAL LAKE, DES PLAINES, ELGIN, EVANSTON, NORTHLAKE, VERNON HILLS, AND WHEELING, ILLINOIS. Reply TODAY to Lisa (224) 232-8235 - E-mail: Lisa.Wingerter@crossmark.com, to set up an interview! If emailing, PLEASE PROVIDE A NUMBER YOU CAN BE REACHED AT AND AN EMAIL ADDRESS.

Application Instructions: Please Call or Email Lisa, 224/232-8235 for IMMEDIATE Consideration!!!!

Contact: Lisa Wingerter
Address: 5100 Legacy Drive, Plano, IL 75024
Phone: 224/232-8235
Fax: 847/797-9668
Email: Lisa.Wingerter@crossmark.com

Expires: 04/02/2015
Job ID: 3893604
Job Title: Seasonal Golf Maintenance
Company: Park District of Highland Park
Job Type: Part Time, Seasonal
Location: Highland Park, IL 60035
Salary: $10.00/hr min

Job Description: Type of position: Seasonal part-time Dates: Anticipated April 1 through mid-late October Schedule: Hours and schedule varies Qualifications: Candidates must, at minimum, have a high school diploma or equivalent and possess a valid driver's license. Must be able to perform routine maintenance tasks of a semi-skilled nature as the position involves operating equipment to maintain golf course grounds. Ability to learn new tasks, demonstrate mechanical aptitude and have knowledge in the use of outdoor equipment, including mowers, blowers and trimmers. Candidates must be in good physical condition and have sufficient strength to perform manual labor. Knowledge of golf is desired. Flexible schedule available. Early morning and weekend scheduling is preferred. Responsibilities: Responsibilities include, but are not limited to, the following: maintaining golf course grounds, golf course set up, operating maintenance machinery (including cleaning and fueling), physical requirements (such as standing, lifting, shoveling and raking), minor custodial duties and other duties as assigned. The Park District of Highland Park is an equal opportunity employer.

Contact:

Expires: 04/02/2015
Job ID: 3893671
Job Title: Front Desk Attendant
Company: Park District of Highland Park
Job Type: Part Time
Location: Highland Park, IL 60035
Salary: $8.25 - $10.00/hr, BOQ

Job Description: Type of position: Part-time, 10-20 hours/week Hours: Based on the needs of the facility. Some early mornings and evenings required, but must also be able and willing to work at least one weekend shift per month or when needed. Qualifications: - High school diploma or equivalent. - Excellent communication and customer service skills. - Previous experience in reception a plus. - Previous experience in tennis industry a plus. - Computer literate with the ability to use Microsoft Word and Excel. - Previous experience working with CLASS software a plus. - Ability to communicate well in person and on the phone. - Willingness to work all hours and have flexibility in scheduling, including nights, weekends and holidays. - Must be available year-round. Duties: - Customer service and customer relations at the Park District of Highland Park, Deer Creek Courts. - Answering and directing phone calls. - Taking payment for various daily fees. - Processing registration for classes and membership. The Park District of Highland Park is an equal opportunity employer.

Contact:
Apply Online: http://www.applitrack.com/pdhp/onlineapp/default.aspx?Category=Deer+Creek+Tennis+Courts
Expires: 04/02/2015
Job ID: 3893695
Job Title: Front Desk Attendant - Weekends
Company: Park District of Highland Park
Job Type: Part Time
Location: Highland Park, IL 60035
Salary: $8.25-$10.00/hr, BOQ

Job Description: Type of position: 10-20 hours/week (weekends only) Hours: Based on the needs of the facility, weekends as required. Qualifications: - High school diploma or equivalent. - Excellent communication and customer service skills. - Previous experience in reception a plus. - Previous experience in tennis industry a plus. - Computer literate with the ability to use Microsoft Word and Excel. - Previous experience working with CLASS software a plus. - Ability to communicate well in person and on the phone. - Willingness to work weekend hours and have flexibility in scheduling, including nights and holidays. - Must be available year-round. Duties: - Customer service and customer relations at the Park District of Highland Park, Deer Creek Courts. - Answering and directing phone calls. - Taking payment for various daily fees. - Processing registration for classes and membership. The Park District of Highland Park is an equal opportunity employer.

Contact:

Apply Online:

Expires: 04/02/2015
Job ID: 3893746
Job Title: Boating Attendant
Company: Park District of Highland Park
Job Type: Part Time, Seasonal

Degrees Wanted: None Required
Majors Wanted: Any Major
Job Target: Any Job Target
Location: Highland Park, IL 60035
Salary: $8.25 - $10.00/hr

Job Description: Type of Position: Part-time, approximately 20 hours/week (weather permitting) Qualifications: The Boating Attendant must be a minimum of 18 ears of age and demonstrate the ability to properly assume the duties of this position. Availability to work weekends starting in May and part-time hours will consist of weekdays, weekends, holidays and evenings. Weekend hours are effective the first weekend in May through the last weekend in October. Responsibilities: This includes collecting parking/boating fees, assisting patrons with launching/retrieval of boats entering and exiting the concrete ramp and those boaters using the sand ramp winch. The Attendant is responsible for enforcing all policies, procedures and safety
regulations. Other duties include, but are not limited to, facility maintenance and private party attendant. The Park District of Highland Park is an equal opportunity employer.

Contact:
Apply Online:

Expires: 04/02/2015
Job ID: 3893747
Job Title: Customer Service Representative
Company: Mark Products, LLC
Job Type: Full Time
Degrees Wanted: Associates
Majors Wanted: International Business, Marketing/Sales
Job Target: Any Job Target
Location: Wood Dale, IL 60191
Salary: $13.00 - $15.00/hr
Job Description: He/she will interact with customers confirming sales orders, purchase orders, quotes, lead time, product information, special pricing and inventory status. He/she will enter all information into MAS90 ERP system. He/she will act as liaison between customer and internal departments - sales, operations manager, logistic support and department heads. This position will play an active role in operational and sales support communication so a pleasant demeanor is a must. This is a newly created position with various other duties as assigned.

Job Requirements: * related experience in customer service, plastics industry or combination of * experience with MAS90 or similar preferred * strong math skills * great communication skills verbally and written * knowledge of Microsoft -Excel, Word, Powerpoint

Application Instructions: Please send cover letter and resume together to rtakagi@mpc800.com. Mark Products LLC provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. Thank you for your interest in Mark Products LLC. Please do NOT contact HR for an update on this position or status of your application.

Contact: Robert Takagi
Address: 800 Edgewood Ave, Wood Dale, IL 60191
Email: rtakagi@mpc800.com

Expires: 04/02/2015
Job ID: 3893796
Job Title: Chiropractic Front Desk Assistant
Company: Chicago Institute for Health and Wellness
Job Type: Part Time
Degrees Wanted: None Required
Majors Wanted: Medical Administrative Assistant, Medical Billing and Coding
Job Target: Any Job Target
Location: Elgin, IL 60123
Salary: $10

Job Description: We are in search of a new team member to assist us in providing exceptional service and quality care for our patients. The position coming available will primarily consist of patient interaction. This will include: answering the phone, scheduling appointments, greeting patient's, collecting money, explaining benefits, filing, e-mail correspondence, and entering charges. This person will also become cross trained with the other assistants where they could perform therapies.

Application Instructions: Please send your resume to trickelman@chicagohealthandwellness.com

Contact: Tiffany Rickelman
Address: 1750 N. Randall Rd. Suite 250, Elgin, IL 60123
Phone: 224-535-8707
Fax: 224-535-8743
Email: trickelman@chicagohealthandwellness.com

Expires: 04/02/2015
Job ID: 3893802
Job Title: We Are Growing Our Substitute Team throughout the Suburbs
Company: Bright Horizons Family Solutions
Job Type: Part Time
Degrees Wanted: None Required
Majors Wanted: Early Childhood Education
Job Target: Any Job Target
Location: IL
Salary: $10Non TQ/$12TQ

Job Description: If you're interested in a career in early childhood education, there's no better place to be than Bright Horizons! As a Substitute Teacher, you'll create joy in children's lives and find fulfillment in a rewarding career. You'll also benefit from: ? New hire orientation: Our local Training Specialist and Substitute Staffing Coordinator will provide you 5 day orientation to prepare you for the classroom. ? Flexible work schedule: Part-time, Full-time, Mornings & Afternoons. We accommodate your schedule. ? Growth opportunity: Gain hands-on experience in the classroom; achieve your CDA for FREE or sign up for additional professional development trainings through Bright Horizons University. Take advantage of opportunities to grow your career within one of FORTUNE magazine's "100 Best Companies to Work For"!

Application Instructions: Go to www.brighthorizons.com/careers Then to Search Jobs and Apply Then to Illinois-Cook County; apply to Requisition #16248BR OR Then to Illinois-DuPage County; apply to Requisition #14455BR

Contact: Colleen Fogel
Email: colleen.fogel@brighthorizons.com
Apply Online: https://www.brighthorizons.com/careers

Expires: 04/02/2015
Job ID: 3893822
Job Title: Inside Sales Representative
Company: Surface Shields, Inc.
Job Type: Full Time
Degrees Wanted: Associates, Bachelors
Majors Wanted: Marketing/Sales
Job Target: Any Job Target
Location: Orland Park, IL 60467
Salary:

Job Description: Join our growing team and be part of one of the top ESOP's (Employee Stock Owned Plan) in the country. For 20 years Surface Shields has been the industry leader in innovative surface protection products. Start a new career with Surface Shields and work in an energetic, positive, fun loving environment! Position Summary: Primarily responsible for developing growth within current accounts and acquiring new business to expand the customer base through direct inside sales efforts of outbound calling and email marketing. This position promotes the company and its' products by using technical and informational selling to guide customers and potential customers in offering a line of products that will support distributor growth and revenue generation. Position Responsibilities: * Manage daily activities within customer database as it relates to all aspects of the sales cycle * Generate new business by direct marketing to quality sales leads from website, tradeshows, advertisements, prospect database, customers and inbound inquiries * Prospect within existing customer database via phone and email to grow current account sales * Perform follow up with customers and prospects who have recently been sent samples and or product information * Contact customers who have not ordered recently to determine and prevent lost business * Forward leads and/or orders to local distributors as directed * Develop and produce qualified sales opportunities for National and Regional Sales Managers * Work with Sales Team to support sales efforts * Meet monthly established sales goals in accordance with business development plan * Support company's trade show marketing efforts through strategic calling campaigns and eblast follow up * Learn and understand the customer's applications and benefits of our products * Organize initiatives to achieve optimal results and meet critical timelines * Build, strengthen and maintain positive business relationships by establishing rapport with customers * Occasionally assist at Trade Shows

Contact: Shelly Steihauer
Address: 10457 163rd Place, Orland Park, IL 60467
Phone: 708-226-9810
Fax: 708-226-9837
Email: ssteinhauer@surfaceshields.com
Expires: 04/02/2015
Job ID: 3894043
Job Title: Website Developer
Company: Indian Trails Public Library District
Job Type: Full Time
Degrees Wanted: Associates, Bachelors
Location: Wheeling, IL 60090
Salary: $46,030.00
Job Description: Are you a creative and innovative individual who is tech-savvy and likes working as part of a team? Do you excel in a collaborative work environment and have the organizational capacity for project management? If so, this may be the opportunity for you! The Indian Trails Library District is seeking a Website Developer to oversee the day-to-day development of the library's Internet, Intranet, and local and remote web accessible resource. Working under the supervision of the Information Technology Manager, the Website Developer would be the go-to-person working across departments to provide marketing, information, and resources access through the library website, Intranet site and resources sites. Some of the Key Duties and Responsibilities include: -Manage updates, maintenance and troubleshooting for all web-related operations, including the library website, staff Intranet, remote patron authentication system, library kiosk, catalog web access, and web accessible resources. -Schedule and conduct web committee meetings. -Design, implement, program, and deploy new ideas and products. -Maintain an awareness of staff hardware and software needs in relation to web-based technologies. -Maintain an awareness of current and trending hardware and software technology. -Analyze website metrics monthly. Ascertain which statistics are important, and how to use them to create a better user experience. This opportunity requires: -Bachelor's degree in website development, programming, or related field or a combination of an Associate's Degree in website development with three years related experience and job relevant certifications. -Extensive experience using Windows compatible and/or Apple Macintosh computers with regards to web development, implementation, and deployment. -Ability to take a design from conception to final, navigable website using proven user experience (UX) methodologies and progressive enhancement. -Experience with a content management system (CMS) such as Drupal or Adobe Web Design Creative Suite. -Working knowledge of HTML, XML, SQL, PHP, JavaScript. -Experience with Linux and Apache. -Technical knowledge of computer hardware operations, and awareness of trends in hardware and software technology. -Strong desire to innovate and push technology forward. -Excellent communication and training skills required. Salary of $46,030.00. To apply, send resume via e-mail to HR at hr@itpld.org. Please include the job title in the subject line
Contact: Human Resources
Email: hr@itpld.org

Expires: 04/02/2015
Job ID: 3894045
Job Title: Various Restaurant Positions
Company: Levy Restaurant
**Job Type:** Part Time, Seasonal  
**Location:** Chicago, IL  
**Salary:** TBA  

**Job Description:** Retail Sales Associates (Michigan Avenue Blackhawks Store and UC Team Store) - Retail Warehouse Associates - Concessions Standworkers o Prep Cooks o Expeditors - Sanitation Cleaning Personnel - Suites Dessert Attendants - Suite Attendant - Culinary - Dishwashers - Culinary Supervisors - Carvers - Guest Relations Representative  

**Application Instructions:** Please apply online at  
**Contact:** Glady's Fernadez  
**Address:** 1901 W. Madison St., Chicago, IL 60612  
**Phone:** (312) 455-7517  
**Apply Online:** https://workatlevy.com/jobs

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**Expires:** 04/02/2015  
**Job ID:** 3894265  
**School Job ID:** Oakton - EW  
**Job Title:** ACCOUNTING ASSISTANT / BOOKKEEPER  
**Company:** Chicagoland CPAs  
**Job Type:** Full Time, Part Time  
**Location:** Norridge, IL 60706  
**Salary:** $16-19/hr  

**Job Description:** As a part of our team, your aptitude for figures and problem-solving skills will help us deliver outstanding service to our small business clientele. Your excellent work habits, reliability, and energy level will help keep our work-product flowing smoothly throughout the year. We interact with our clients on a frequent basis and your professionalism and helpful attitude will make a wonderful addition to our team! * Assist with processing client financial information * Prepare monthly bank account reconciliations and sales tax reports * Assist accountants with client projects * Assist with payroll processing * Take on additional client and administrative projects * Prepare general correspondence and reports  

**Job Requirements:** QUALIFICATIONS: * Minimum 1 year of general office/clerical experience * Must be experienced with MS Excel, Word, Outlook, and QuickBooks * Unique aptitude for figures and problem-solving * Exceptional organization skills and attention to detail * Bookkeeping skills, general knowledge of payroll and sales taxes a huge plus, yet we are willing to train * High level of professionalism * High-energy and positive attitude * Outstanding work record (No job hoppers!) * Organized and dependable self-starter that can manage and prioritize multiple tasks and projects  

**COMPENSATION:** Chicagoland CPAs will reward your talents with an attractive compensation of $16 - $19 per hour. Potential for more compensation with bonuses for the right person with a high productivity level. An excellent career and income opportunity for someone who will grow with us. You will also receive a competitive benefits package that includes 401(k), and paid holidays and vacation. Enjoy a convenient Chicago O'Hare area location along with additional benefits such as flexible scheduling, paid continuing education, all the CHOCOLATE you can eat, and "free lunch" days.
Application Instructions: If you have the skills and energy we need, we encourage you to submit an electronic resume or cut and paste your resume into the body of an email. If you choose to attach your resume via email, please format your documents in MS Word. Send resume to info@cpa-in-chicago.com. For more information about our firm, please visit www.cpa-in-chicago.com. NO TELEPHONE CALLS PLEASE.

Contact:
Address: 4501 N. Cumberland Ave., Ste. C O'Hare Office, Norridge, IL 60706
Email: info@cpa-in-chicago.com

Expires: 04/02/2015
Job ID: 3894275
Job Title: Team Leader - Schaumburg
Company: Feed My Starving Children
Job Type: Part Time
Location: Schaumburg, IL 60173
Salary:

Job Description: Function: Host and direct large volunteer groups of youth and adults in packaging Feed My Starving Children (FMSC) food product, creating a positive experience for volunteers. Perform general labor and warehousing tasks. Primary Duties & Responsibilities:
* Greet volunteers, direct check-in, and educate volunteers on the FMSC story and mission. Adjust presentation delivery to each audience.
* Instruct volunteers on how to package food product; monitor volunteers to ensure proper adherence to procedures.
* Ask volunteers to donate through financial gifts and/or by purchasing products from the Marketplace store.
* Uphold workplace safety policies and procedures.
* Uphold food safety and quality policies and procedures.
* Maintain the flow of supplies and finished product around the packaging area and warehouse.
* Label inventory, palletize boxes, wrap and strap pallets, and use a forklift and/or pallet jack.
* Track and complete production reports for each volunteer shift.
* Interact over the phone and in-person with registered volunteer groups to drive attendance, encourage fundraising efforts, and increase on-site donations.
* Clean and maintain the orientation area, packing areas, restrooms, warehouse, etc.
* Perform transactions for merchandise sales; restock retail inventory.
* Lead a brief Christian prayer, inviting volunteers to pray over the packaged food.
* Act as backup to the Warehouse Specialist/Assistant as needed.
* Provide leadership, work direction, accountability, and operational decision-making in absence of Site Supervisor when assigned as Person In Charge (PIC).
* Perform other duties as assigned.

Schedule & Details:
* Part-time, non-exempt (hourly) position. Work location is in Schaumburg, IL.
* Regularly scheduled for 16-24 hours per week, subject to site staffing needs.
* Weekday, weeknight, and Saturday shifts available. Occasional Sunday and holiday availability required.
* Expected to occasionally sub for other Team Leaders.
* Occasional trainings and meetings also required, e.g. Team Leader meetings occur on a weeknight once per month.
* Reports to Site Supervisor.

Job Requirements:
* Must be 18 years of age or older.
* Commitment to support, promote, and authentically communicate FMSC's Christian mission and goals.
* Able to stand for up to 8 hours, push, pull, repeatedly lift 30-50 lbs., bend, twist, use fine tools, lift and carry 50-70 lbs., and walk through warehouse on a regular basis.

Triton College Career Services
Room A-204 (708) 456-0300 Ext. 3619 www.collegecentral.com/triton
manual dexterity, etc. * Enthusiastic, team-oriented attitude. * Strong interpersonal and large-group communication skills, including demonstrated public speaking experience. Able to educate, persuade, and instruct large groups. * Experience asking for donations desired. * Assertive and able to coordinate and delegate. * Flexible, adaptable, and able to troubleshoot. * Able to perform responsibly, follow directions, and use good judgment and discretion. * Excellent organizational skills and attention to detail. * Able to respectfully communicate and work with diverse community groups varying in age, religious beliefs, ethnicity, ability level, etc.

**Application Instructions:** To Apply: Download the application at www.fmsc.org/employmentapplication. Send the completed application to hr@fmsc.org. Type "Team Leader-SC" & your name into the email subject line. You may also include a resume (not required). Position is open until filled.

**Contact:** Laura Kern
**Address:** 742 E Park Avenue, Libertyville, IL 60048
**Phone:** 763-504-2919 (headquarters)
**Email:** hr@fmsc.org

**Expires:** 04/02/2015
**Job ID:** 3894384
**Job Title:** Customer Service/production
**Company:** The Cleaner Cleaner
**Job Type:** Part Time
**Location:** Niles, IL
**Salary:** $11 per hour

**Job Description:** customer service, tag in, assemble, and bag orders. Help out in production as needed. We will teach you how to press and operate pressing equipment. Sewing skills especially valuable 4 hour shifts, flexible hours available

**Job Requirements:** Positive outlook, can do attitude,

**Application Instructions:** Come in and interview between 1-2pm any weekday Do not call and try to schedule an interview.

**Contact:** Brian Borowski
**Address:** 9347 N. Milwaukee, Niles, IL 60714
**Phone:** 847.965.3567

**Expires:** 04/02/2015
**Job ID:** 3894385
**Job Title:** Customer Service/production
**Company:** The Cleaner Cleaner
**Job Type:** Part Time
**Location:** Niles, IL 60714
Salary: $11 per hour

**Job Description:** customer service, tag in, assemble, and bag orders. Help out in production as needed. We will teach you how to press and operate pressing equipment. Sewing skills especially valuable. 4 hour shifts, flexible hours available

**Job Requirements:** Positive outlook, can do attitude,

**Application Instructions:** Come in and interview between 1-2pm any weekday. Do not call and try to schedule an interview.

**Contact:** Brian Borowski

**Address:** 9347 N. Milwaukee, Niles, IL 60714

**Phone:** 847.965.3567

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**Expires:** 04/02/2015

**Job ID:** 3894387

**Job Title:** marketing

**Company:** The Cleaner Cleaner

**Job Type:** Part Time

**Location:** Niles, IL 60714

**Salary:** $11.00

**Job Description:** We are looking for a person who can deliver flyers door to door.

**Application Instructions:** Please come in and interview between 1 and 2pm any weekday

**Contact:** Brian Borowski

**Address:** 9347 N. Milwaukee, Niles, IL 60714

**Phone:** 847 965.3567

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**Expires:** 04/03/2015

**Job ID:** 3894928

**Job Title:** Customer Service Rep

**Company:** Signius Communications

**Job Type:** Full Time, Part Time

**Location:** Elmhurst, IL 60126

**Salary:**

**Job Description:** Signius is a 24/7 365 inbound outbound customer care organization that provides quality support for our client! A sampling of our services includes customer service, telephone answering services, inbound order taking and some help desk. We believe in training, and promoting from within. We currently have Full/Part-Time positions available for all shifts are available for friendly speaking customer service agents. High school and college students are welcome to apply. Come join our team and enjoy a great working environment. Fluency reading/writing/speaking Spanish is a plus. Must be able to type 25 wpm and have computer experience. Must be available to work weekends & holidays!

**Job Requirements:** Must be willing to travel to Park Ridge, IL Location
Contact: Cristina Pincente
Address: 770 N. Church Rd. Suite E, Elmhurst, IL 60126

Expires: 04/03/2015
Job ID: 3895075
Job Title: Insurance Sales/Customer Service
Company: Brenda Roberts - Allstate Insurance Agency
Job Type: Full Time
Location: Chicago, IL 60707
Salary: $12-$14/hr+bonus/comm

Job Description: Responsibilities: -Cross-sell existing customers for Allstate products -Solicit for new business via various lead sources -Generate Quotes -Conduct policy reviews -Provide excellent customer service

Job Requirements: -Property&Casualty license(or ability to obtain) -Excellent Communication(verbal,listening & written) -Strong Sales skills -Leadership/time-management skills -Confident, self-motivated, upbeat & enthusiastic -Bilingual(Spanish preferred)

Application Instructions: If you believe you are the person for this opportunity, email your resume and cover letter stating why we should consider you and what value you would add to our agency. Serious replies only.

Contact: Brenda Roberts
Address: Allstate Insurance 2851 N Harlem Ave, Chicago, IL 60707
Phone: 773-804-0088
Fax: 773-804-0094

Expires: 04/03/2015
Job ID: 3895099
Job Title: Entry Level Marketing
Company: Chicago Marketing
Job Type: Full Time
Degrees Wanted: Bachelors
Location: Oakbrook Terrace, IL 60181
Salary: competitive

Job Description: Chicago Marketing is hiring for Entry Level full time Management Training Position. Management in our company is a developmental process. We don't hire managers we develop them. We have and will always believe in developing management from the ground up. This has lead us to our client expansion. This position is full time only and involves responsibilities in: Entry level sales & marketing Entry-level management Human resources management Development Chicago Marketing cross-trains all employees within leadership development which includes: Interviewing Training Team building Entry level marketing and sales presentations The management & marketing team at Chicago Marketing
offers an environment where our employees ideas are not only heard but implemented. We offer a team based and structured environment, however employees are expected to be self-disciplined in managing their own time and work schedule.

**Job Requirements:** Job Requirements: Qualified candidates must possess excellent interpersonal communication skills and a high level of professionalism & integrity. Public speaking skills for presenting to groups are a plus. * Must possess excellent interpersonal communication skills * Maintain a high level of professionalism & integrity * Experience with public speaking for presenting to groups a plus * 4 year degree preferred, not required * 1-2 years of customer service is a plus * Demonstrated leadership ability. Sales and Marketing experience is not required * Demonstrated critical thinking and problem solving skills

Employees who achieve promotions into management at Chicago Marketing are: -Highly coachable team players -Willing to follow a proven training and support system designed to help employees achieve their goals -Team player -Amazing attitudes -Looking for an amazing future

**Application Instructions:** Apply Now! *Email your resume to: hr@chicagomarketinginc.com *Check out our website at http://www.chicagomarketinginc.com *Contact the HR Department at (630) 408-4423 *Bring your enthusiasm and individuality to the Chicago Marketing, Inc. team! WE DO NOT PARTICIPATE IN ANY OF THE FOLLOWING: NO DOOR TO DOOR SALES NO BUSINESS TO BUSINESS SALES NO TELEMARKETING

**Contact:** Sophia Wise

**Address:** 1 S660 Midwest Road Suite 170, Oakbrook Terrace, IL 60181

**Phone:** 630-408-4423

**Apply Online:** http://chicagomarketinginc.com/contact.html

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**Expires:** 04/03/2015

**Job ID:** 3895106

**Job Title:** Management Training Position

**Company:** Chicago Marketing

**Job Type:** Full Time

**Degrees Wanted:** Bachelors

**Location:** Oakbrook Terrace, IL 60181

**Salary:** negotiable

**Job Description:** Chicago Marketing is a small marketing and sales agency with big goals. We're looking for college graduates and entry level professionals who are hungry for career growth into management and to be a part of our expansion into the Oakbrook Terrace market. It is our belief that great managers and team leaders know the business they work in from the ground up. This is why we are looking for entry level team members to come train in our system for acquiring and retaining quality customers for our clients; so that as we grow our management team always knows where their people are coming from, and how to find success in their entry level roles. Entry Level Representatives receive complete and individualized hands-on training in each division of our company. We take the time to develop and train the individual to handle any task and take initiative on any campaign. Trained, highly motivated, proactive representatives are invaluable to us. The right Entry Level Representative can expect to have opportunities for
growth within the first few months into the supervisor / campaign management role. Entry Level Openings In The Following: Advertising Marketing Campaign Development Public Relations Management

**Job Requirements:** Job Requirements: We’ve recently expanded and our clients want us to double in size so we can grow their market share nationwide, but also right here at home. For this to happen we need entry level professionals who are self motivated and drive, who can be promoted into management and leadership roles based on personal merit and performance. . . never favoritism or seniority. This position is full time and involves responsibilities in: Entry level marketing and sales management Sales and marketing presentations Training new marketing and sales communications managers Leadership and team building both in and out of work Business communication management Leadership and training as a manager Organization and time management ALL POSITIONS ARE ENTRY LEVEL WITH GROWTH POTENTIAL AS A MANAGER AND IDEAL OF COLLEGE GRADS OR PROFESSIONALS LOOKING FOR A CAREER CHANGE AND GROWTH INTO A MANAGEMENT

**Application Instructions:** Apply Now! *Email your resume to: hr@chicagomarketinginc.com
*Check out our website at http://www.chicagomarketinginc.com *Contact the HR Department at 630-408-4423 *Bring your enthusiasm and individuality to the Chicago Marketing, Inc. team!

**Contact:** Sophia Wise
**Address:** 1 S660 Midwest Road Suite 170, Oakbrook Terrace, IL 60181
**Phone:** 630-408-4423
**Apply Online:** http://chicagomarketinginc.com/contact.html

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**Expires:** 04/03/2015
**Job ID:** 3895256
**Job Title:** Sales & Marketing Admin Support
**Company:** All Tile Inc
**Job Type:** Full Time
**Location:** Elk Grove Village, IL 60007
**Salary:** Commensurate w/ Experience

**Job Description:** We seek someone to support several members of management. The Sales Assistant will report to our VP of Marketing and will perform a diverse variety of reporting, analysis and correspondence duties, including but not limited to: Generating reports and conduct data analysis, (intermediate Excel skills required) Professionally corresponding with vendors, clients and staff members, Creating documents using desktop publishing software, Skills, Traits and Experience Computer Skills Required Deep Proficiency with the Microsoft Office Suite: Excel - Expertise in designing medium and advanced business solutions. Word - Ability to generate professional correspondence, create merges and forms. Powerpoint - Experience creating presentations suitable for customers and internal staff. Publisher - Not required, but a big plus. Experience using an IBM AS/400 is also a plus. Other Experience, Traits and Abilities Required Similar or comparable experience (5 years) Exceptional written and oral communication skills, Superior organizational and problem-solving skills, Solid interpersonal skills and the ability to work well and interact appropriately with a variety of employees at different levels and across multiple teams, Strong mathematical aptitude Deep proficiency with
the Microsoft Office Suite of products, (AS/400 experience a big plus) Adaptability to rapidly-shifting priorities in a fast-paced environment Intermediate Excel skills will be a required qualification. In your reply, send your current resume, and detail some of the more advanced Excel solutions you've created. Include your familiarity with working with Pivot Tables, VLOOKUPS, Macros and any other higher level Excel functions you've successfully mastered.

**Job Requirements:** Intermediate Excel skills will be a required qualification. In your reply, send your current resume, and detail some of the more advanced Excel solutions you've created. Include your familiarity with working with Pivot Tables, VLOOKUPS, Macros and any other higher level Excel functions you've successfully mastered.

**Application Instructions:** Send your cover letter and resume to mhaberman@alltile.com, and make sure to detail some of the more advanced Excel solutions you've created. Include your familiarity with working with Pivot Tables, VLOOKUPS, Macros and any other higher level Excel functions you've successfully mastered.

**Contact:** Marc Haberman
**Address:** 1201 Chase Avenue, Elk Grove Village, IL 60007
**Phone:** 8479792366
**Fax:** 8479792566
**Email:** mhaberman@alltile.com

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**Expires:** 04/03/2015
**Job ID:** 3895376
**School Job ID:** ivcc
**Job Title:** Child Care Teacher
**Company:** Easter Seals of LaSalle & Bureau Counties
**Job Type:** Full Time, Part Time
**Location:** Ottawa, IL 61350
**Salary:**

**Job Description:** Kids Can Child Development Center (Easter Seals of LaSalle & Bureau Counties) is looking for DCFS teacher qualified applicants for maternity coverage, substitutes, and part-time. Preferred applicants should have 60 hours of college with at least six in ECE/CD.

**Job Requirements:** Must be able to pass DCFS and criminal background check.

**Application Instructions:** Send resume to tohlendorf@il-lb.easterseals.com or sbursztynsky@il-lb.easterseals.com.

**Contact:** Susan Bursztynsky
**Address:** 1013 Adams Street, Ottawa, IL 61350
**Phone:** 815-434-0857
**Fax:** 815-434-2260
**Email:** sbursztynsky@il-lb.easterseals.com

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**Expires:** 04/03/2015
Job ID: 3895557
Job Title: Dental Assistant
Company: Well Child Center
Job Type: Part Time
Location: Elgin, IL 60123
Salary:
Job Description: Dental assistant needed evenings and Saturdays. 1 Year Experience or completion of approved dental assistant course. Certification in Coronal Polishing. Bilingual English/Spanish speaking applicants only.
Job Requirements: Bilingual speaking applicants only
Contact: Betty Fuller
Address: 620 Wing Street, Elgin, IL 60123
Fax: 8477412413
Email: bfuller@wellchildcenter.org
Expires: 04/03/2015

Job ID: 3895568
Job Title: Dental Assistant
Company: Well Child Center
Job Type: Part Time
Location: Elgin, IL 60123
Salary:
Job Description: Dental assistant needed evenings and Saturdays. Experience or completion of approved dental assistant course. Certification in Coronal Polishing and Dental Sealants preferred. Bilingual speaking applicants only.
Job Requirements: Bilingual speaking applicants only
Contact: Betty Fuller
Address: 620 Wing Street, Elgin, IL 60123
Fax: 8477412413
Email: bfuller@wellchildcenter.org
Expires: 04/03/2015

Job ID: 3895677
Job Title: Security Officer
Company: SecurAmerica LLC.
Job Type: Full Time, Part Time
Location: Chicago, IL 60606
Salary: $11-$19 per hour
Job Description: Full-time and Part-time union and non-union positions available in high-rise
office buildings and light industrial sites. Some experience up to a year is a plus.

**Application Instructions:** If interested please fax your resume to Ron Wilkerson at (312) 888-9687

**Contact:** Ron Wilkerson  
**Address:** 222 West Adams Street Suite 1760, Chicago, IL 60606  
**Phone:** (312) 888-9635  
**Fax:** (312) 888-9687  

Expires: 04/03/2015  
Job ID: 3896220  
Job Title: Part time Catering Associate  
Company: Sodexo- Stritch School of Medicine at Loyola  
Job Type: Part Time  
Location: Maywood, IL 60153  
Salary: $9.50 - $ 10.50  

**Job Description:** SSOM Loyola in Maywood, IL is searching for 3 part time catering associates to prepare and deliver catering events throughout the campus. Hours vary- Monday through Sunday- typical hours 15-25 per week.

**Application Instructions:** To apply please e-mail your resume to Alyson Stiefel at astiefel@lumc.edu On the subject line please put applying for the Part-time Catering Associate position.

**Contact:** Alyson Stiefel  
**Address:** 2160 S. 1st Avenue, Maywood, IL 60153  
**Phone:** (708) 216-8677  
**Email:** astiefel@lumc.edu  

Expires: 04/04/2015  
Job ID: 3897156  
Job Title: Clerical Associate 2  
Company: Sears Holdings  
Job Type: Full Time  
Location: Melrose Park, IL 60160  
Salary: $11.50/hr.  

**Job Description:** Job Purpose: To ensure customer service and clerical inventory/4-walls support activities are conducted in accordance with ISO 9001, while working to provide efficient service to customers both internal and external. Job Responsibilities: * Perform specific inventory related processes and support related 4-walls activities * Investigate and process overages, shortages, damages, adjustments, related to production reports and other related reports and logs * Input data into DOS and other related DD channel systems * Communicate with internal and external customers any requested information * Respond to all phone requests/inquiries within designated time window *
Perform required processing of customer data based inquiries, both internal and external *
Communicate effectively on all issues related to the daily operations within the department * Cross
train as needed to learn all clerical functions * Must meet deadlines and productivity/quality standards
* Assist other departments as needed * Perform miscellaneous duties as assigned Specific Essential
Functions: * Ability to read, write and speak English * Ability to solve problems * Ability to handle
multiple tasks in a fast paced environment * Ability to follow directions * Able to handle stressful
situations and work in a fast-paced environment * Ability to appropriate safety procedures and
equipment to protect company and customer assets * Ability to work in non-air conditioned
environment, where appropriate * Ability to work variable and flexible hours including overtime * 
Ability to read and utilize reports as needed * Ability to follow ISO 9001 process guidelines
Experience/Education/Certification Requirements: * High school preferred * 1 year customer service
preferred Required Job Competencies: * Open to change and the ability to effectively implement
change quickly * Work well with others in a team setting to deliver high performance results * Accept
responsibility for work assignments and job duties and to be held accountable for successful
completion * Effective time management skills * Detail oriented and organizational skills * Initiative
and sense of urgency * Convey a positive image of the company in all actions and behaviors * Value
diversity
Job Requirements: Job Location: 2065 George St. Melrose Park, IL 60160
Application Instructions: Please use the direct link below to apply and upload a resume.
Contact: Dorothy Gajda
Address: 2065 George St., Melrose Park, IL 60160
Email: dgajda@searshc.com

Expires: 04/04/2015
Job ID: 3897306
Job Title: Community Service Officer(s)
Company: Village of Orland Park
Job Type: Part Time
Degrees Wanted: None Required
Majors Wanted: Criminal Justice Administration
Job Target: Any Job Target
Location: Orland Park, IL 60462
Salary:
Job Description: The Village of Orland Park's Police Department seeks part-time Community
Services Officer(s) to provide assistance to other operational police service units through the
completion of assigned tasks enabling sworn members to dedicate a greater amount of time to
proactive enforcement and in-depth investigations. These non-sworn positions respond to and
handle many non-emergency, non-life threatening calls for service. Routine duties include
assignments of animal complaints which including apprehending and transporting wild animals,
providing relief to school crossing guards, and assisting the Crime Prevention/Community
Relations Unit in administrative tasks and material distribution. These positions also assists the
general public with requests for service, which do not require a sworn officer to respond to including providing traffic and crowd control assistance at traffic crash scenes, social functions, and crime scenes as directed, performing Patrol function to observe Village Code violations and provides the enforcement function for specific violations that are under this authority and issues warnings and/or the appropriate citations for violations. This position requires a high school diploma or GED certificate. College coursework in criminal justice or related field and two years of related experience are preferred. Must be available Sunday - Saturday. Hours vary and include day, afternoon/evening, and midnight hours. Must be available weekends and holidays. Approximately 29 hours per week based on need. Must specify availability when applying. Pay Rate: Starting at $10.50 per hour. Interested candidates may complete an application or send a resume to Human Resources, Village of Orland Park, 14700 Ravinia Avenue, Orland Park, IL 60462, fax to 708-349-4859, or email to hr@orlandpark.org

Contact: Human Resources
Address: 14700 Ravinia Ave., Orland Park, IL 60462
Phone: 7084036140

Expires: 04/04/2015
Job ID: 3897457
Job Title: Material Handler 2
Company: Sears Holdings
Job Type: Full Time
Location: Melrose Park, IL 60160
Salary: $12/hr.

Job Description: The Material handler is responsible for the distribution of activities that are conducted in accordance with International Standards Organization 9001 while maintaining a safe work environment. Associates may be assigned to work in any department as necessary, appropriate training will be conducted. Job Duties/Responsibilities: * Ability to drive a lift truck, appropriate training will be conducted * Cross-train, as needed to learn all material handler functions * Must meet unit quality and productivity metrics * complete paperwork thoroughly and promptly * Perform housekeeping tasks to maintain a safe work environment * Perform all other duties as assigned (i.e. deluxe appliances, as well as, lawn and garden equipment) * Accurately and courteously load customer merchandise * Performs other duties as assigned Required Skills: * Ability to read, write, speak English, and understand basic math concepts * Ability to work productively and effectively when faced with stressful situations * Ability to accept responsibility for work assignments and job duties and to be held accountable for their successful completion * Ability to work with minimal supervision * Ability to follow directions. * Ability to apply appropriate safety procedures and equipment to protect company and customer assets * Ability to apply appropriate use of personal protective equipment (i.e. back belt, safety glasses) * Ability to lift up to 50 lbs. While using safe lifting techniques * Ability to work in non climate controlled environment, where applicable * Ability to handle stressful situations and work in a fast-paced environment * Ability to work variable and flexible hours including overtime * Ability to follow International Standards Organization 9001 process guidelines * Ability to be open to change and the ability to effectively implement change quickly * Ability to work well with others in a team setting to deliver high performance results *
March 9, 2015

COLLEGE CENTRAL JOB BOARD

Ability to accept responsibility for work assignments and job duties and to be held accountable for their successful completion * Effective time management skills * Ability to be detail oriented and organizational skills * Ability to take initiative and sense of urgency and value diversity * Ability to convey a positive image of the company in all actions and behaviors * Ability to lift/carry 100 pounds or less * Ability to push/pull 100 pounds or less and bend squat and kneel * Ability to occasionally twist, turn, climb, crawl, reach above shoulder, handling/fingering and type/keyboard occasionally and frequently reach outward, walk, sit, and drive (automatic)

Job Requirements: EOE Minorities/Females/Protected Veterans/Disabled

Application Instructions: Please use the direct links below to apply and upload a resume. There are 2 links listed, one for P.M. shift positions and 1 for A.M. shift positions. P.M. SHIFT: https://sjobs.brassring.com/TGWEbHost/jobdetails.aspx?partnerid=455&siteid=185&areq=455122BR A.M. SHIFT: https://sjobs.brassring.com/TGWEbHost/jobdetails.aspx?partnerid=455&siteid=185&areq=455124BR

Contact: Dorothy Gajda

Address: 2065 George St., Melrose Park, IL 60160

Email: dgajda@searshc.com

Expires: 04/04/2015

Job ID: 3898252

Job Title: Part Time Assistant Teacher Openings

Company: Learning Care Group

Job Type: Part Time

Degrees Wanted: None Required

Majors Wanted: Early Childhood Education

Job Target: Any Job Target

Location: IL

Salary: Competitive Hourly Rates

Job Description: Our La Petite Academy childcare center in Schaumburg is growing enrollment and looking for morning and afternoon Assistant Teachers for our Preschool, Two Year Old, and School Age classrooms! Our childcare center is located on 651 Windsor Drive. Join our talented team, where we inspire children to be lifelong learners! Through our play based curriculum, our affectionate and loving staff ensures that our children are imparted with the knowledge to succeed. Our Assistant Teachers... * Are caring, compassionate and love what they do! * Ensure the daily care of every child by following all licensing guidelines and implementing all company standards. * Help to maintain a fun and interactive classroom that is clean and organized. * Have countless advancement opportunities through our on-going training and expansive network of centers and brands. * Are rewarded with hugs from children and praise from parents every day! We are looking for candidates that are as passionate about the growth and development of the precious children in our care as we are. We are most interested in talking to applicants that have: * A High School diploma or equivalent * Experience working in a licensed childcare facility * Coursework in early childhood education or child development strongly preferred * Impeccable references and a proven track record of caring and nurturing children to provide them with a great start to their educational careers * The ability to meet state and/or accreditation requirements for education and experience * Flexibility as to the hours and schedule of work * Must be at least 18 years of age Please contact us if you have any questions about our openings by: Phone: 847-985-6776 OR Fax: 847-985-0524 OR Email: 7005@lapetite.com key words:
teacher, teaching, teacher aide, teacher assistant, morning teacher, afternoon teacher, part-time teacher, childcare teacher, early childhood teacher, daycare teacher, day care teacher, early childhood educator, entry level preschool teacher, two year old teacher, school age teacher, grade school teacher

**Application Instructions:** When you apply you will be redirected to fill out our online application and take a brief assessment. This will take approximately 20-30 minutes. You will receive a response within 5 business days upon completion of application and assessment. Thank you.

**Contact:** Center Director

**Address:** 651 Windsor Drive, Schaumburg, IL 60193

**Phone:** 847-985-6776

**Apply Online:**

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**Expires:** 04/04/2015

**Job ID:** 3898282

**Job Title:** Cook

**Company:** Gleneagles Country Club

**Job Type:** Full Time, Seasonal

**Location:** Lemont, IL 60439

**Salary:** Based on experience

**Job Description:** Short order cook, food Prep in a fast paced friendly environment. Ensure safety of our patrons through training and execution of food safety and restaurant safety standards

**Job Requirements:** Must be able to work Holiday's and Weekends.

**Application Instructions:** Call to make an appointment to apply in person.

**Contact:** Darsi Kling

**Address:** 13070 McCarthy Rd, Lemont, IL 60439

**Phone:** 6302575466

**Email:** info@golfgleneagles.com

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**Expires:** 04/04/2015

**Job ID:** 3898503

**School Job ID:** MVCC

**Job Title:** Certified Welding Inspector/Educator

**Company:** Metra

**Job Type:** Full Time

**Degrees Wanted:** Certificate

**Majors Wanted:** Welding

**Job Target:** Any Job Target
Location: Chicago, IL

Salary:

Job Description: Posting Period March 5-19, 2015 Certified Welding Inspector/Educator

Summary of Duties Reporting directly to the Manager, Quality Assurance & Materials, the Certified Welding Inspector/Educator (CWI/E) performs visual inspections on welded products and structures in progress and on completed components. CWI/E ensures welded products meet specifications for regulation compliance. The CWI/E also checks weld machine setup and the welding techniques of welders to ensure quality. Welding inspectors record the results of tests and welding inspections. In addition, the CWI/E is responsible for scheduling and tracking welder certification/education. Administer welding, welding safety and welding certification training to employees. Document, analyze and communicate results and assists with correction action recommendations. Participate on various Federal Railroad Administration (FRA), Association of American Railroads (AAR), and American Public Transportation Association (APTA) committees as needed to meet the growing needs of the organization. Responsible for the safety objectives goals, and program of the organization ensuring compliance with applicable safety rules and regulations. Must be available to work flexible hours in the early morning, late afternoon, evenings, or weekends. Must be willing to travel within and outside of Metra’s six-county region. Perform other related duties as needed to meet the ongoing needs of the organization.

Minimum Acceptable Qualifications

High School diploma or general education equivalency required. Associates degree in welding technology, engineering technology, engineering, or physical science is preferred. In addition to #1, must have five (5) years of welding experience. Must be certified or able to produce certification from the American Welding Society (AWS), for Certified Welding Inspector and/or Certified Welding Educator. Experience in a railroad or railroad manufacturing environment preferred. AWS D15:1 - Railroad preferred. Basic knowledge of precision gauges, calibration programs, ultrasonic measuring devices, and liquid penetrant testing required. Knowledge of profilometers and geometric tolerance is preferred. Excellent verbal and written communication skills in order to relay non-conforming conditions, briefings and presentations. Able to read and interpret assembly drawings, component drawings and schematics. Microsoft Office Suite with emphasis in Word and Excel. Must possess and maintain a valid driver's license. Other Important Information

Selected candidates are subject to a physical examination/drug test and background check to verify information regarding education, employment, vehicle and criminal history. Relocation is not available for this position. If you are interested in applying for a position at Metra, please send your cover letter which must include the position title, your resume and salary history to: E-mail: jobs@metrar.com Metra is an Equal Opportunity/Affirmative Action Employer. It is our policy to fill vacant positions with qualified candidates without regard to race, color, sex, religion, national origin, age, or disability, assuming an individual can perform the essential functions of the job with or without accommodation. Metra / 547 W. Jackson Blvd. / Chicago, IL 60661

Contact: Human Resources

Address: 547 West Jackson Blvd., Chicago, IL 60661

Phone: 312-322-4070

Fax: 312-322-8937
Expires: 04/04/2015
Job ID: 3898623
Job Title: Import Account Representative
Company: Mallory Alexander International Logistics
Job Type: Full Time
Location: Elk Grove Village, IL 60007
Salary: TBD
Job Description: Import operations, receive, review and process documents. Track, trace and dispatch freight. **Attention to detail is paramount.
Job Requirements: Good communication skills both verbal and written. Will train candidate with potential.
Application Instructions: Please forward resume to maureens@mallorygroup.com
Contact: Maureen Schmitt
Address: 873 Cambridge Drive, Elk Grove Village, IL 60007
Phone: 630-477-2501
Fax: 847-981-0597
Email: maureens@mallorygroup.com

Expires: 04/05/2015
Job ID: 3898819
Job Title: ACCOUNT EXECUTIVE
Company: UNI-CARRIER,, INC.
Job Type: Full Time, Part Time
Location: Darien, IL 60561
Salary:
Job Description: We are an established delivery service within the s.e dupage county area. We desire a professional, well groomed individual for in-outside sales, client maintenance. New leads are furnished, position will be salaried with a commission. Qualifications; High School education (college ideal), valid ILL. driver li. , over 23 years of age, well groomed, write, read & speak english as primary language. We offer good benefits, and salary commensurate with exsperience, will train right candidate. Please apply to; unicarrier@aol.com
Contact: paul schoenbeck
Address: P.O. BOX 794, Westmont, IL 60559
Phone: (630)434-7000

Expires: 04/05/2015
Job ID: 3898820
Job Title: Driver Courier--Female & Male
Company: UNI-CARRIER,, INC.
Job Type: Full Time, Internship, Part Time

Location: DARIEN, IL 60561

Salary: $11.50/hour

Job Description: Ideal for full & part-time students !!!! Full & Part-time positions available! ALL applicants should apply in person ONLY! DRIVE our vehicles! Please meet the following minimum requirements: *21 years of age minimum. *Read...write speak ENGLISH as primary language. *Knowledge of City & suburbs a plus. *Ability to lift at least 75lbs. without assistance. *Ability to read map(s). *Valid ILL. Driver License PASS DOT physical We offer benefits for Full-Time; grp. medical, dental ins.; paid vacation & holidays; 401K; uniforms; vehicle furnished & more. APPLY in person ONLY..... UNI-CARRIER, INC. 1000 No. Frontage Rd.-Ste. A DARIEN *EAST of Cass Ave.....NORTH of I-55 (Please no phone calls or e-mails)

Job Requirements: PASS D.O.T. physical Valid ILL. D. L.


Contact:
Address: P.O. BOX 794, Westmont, IL 60559
Phone: (630)434-7000

You may apply for these positions and more at the following Web address:

http://www.collegecentral.com/triton