Alternate Text Request Form

A minimum of **48 hours** is required for single chapters and handout requests.

<table>
<thead>
<tr>
<th>Student _______________</th>
<th>S.S.# ____________</th>
<th>Date ______</th>
</tr>
</thead>
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Date Material is Needed __________ Class ____________

Requested Text Format

- Cassette Tape  ____  CD  ____
- Braille  ______

**Type of Material:**

- Hand out  ____  Name __________________________
- Brochure  ____  Name __________________________
- Book: Date Requested from:  RFB&D __________
- Text Name __________________________________
- Publisher __________________________________
- Edition: __________ ISBN# __________________
- Chapters needed ____________________________

*Class Syllabus must be attached*

________________________________________________________

**Office use Only**

Date Completed: _____________  Pick up date: _____________

Reader: __________________________

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Center for Access and Accommodative Services
Rooms: A125, A137, and A141
Monday-Thursday 8:30 a.m.-6:30 p.m., Friday 8:30 a.m.-3 p.m.
(708) 456-0300, Ext. 3917 and Ext. 3636, caas@triton.edu